

NMLA Executive Board Meeting Minutes  
April 23, 2003

Attending: Carol Sarath, Omar Durant, Barbara Van Dongan, Rogers Barde, Betty Long, Allison Almquist, Molly McGetrick, Elizabeth Hackett, Lori Grumet, Heather Gallegos-Rex, Kathy Albrecht, Susan Magee (recording), Barb Rosen, Kay Krehbiel, Charlene Greenwood, Eileen Longsworth, Earl Phillips, Anne Lefkofsky, Ellanie Sampson, Louise Bolton, Cindy Watkins, Valerie Nye, Toni Beatty

1. Call to order - the meeting was called to order at 1:05.
2. Introductions – all attendees introduced themselves to the other members of the board.
3. Approval of the agenda - approved as amended.
4. Approval of minutes for January 31, 2003  
Motion was made and seconded to approve the minutes. Motion passed.
5. Treasurer's Report – Kathy Albrecht

At this climax of our fiscal year I can report to you with a great degree of confidence that the Association is solvent and will finish the year in the black and on firmer footing than when the year began. The chief problem giving rise to our budget concerns this year was two-fold. NMLA's checking account temporarily but chronically ran dry from May to July each year. Plus during the first quarter, obligations from the previous fiscal year were allowed to hit and deplete new budgets. Also, as several of you have experienced, some dedicated monies left unspent in the certain fiscal years were coming back to haunt us with worries like "where's that carry over" or "the board agreed to this upcoming expense last year."

Wall Street and a shaky economy impacted us far less than our own sloppy budgetary procedures. As a remedy I hope you will thoughtfully consider Thaddeus Bejnar's proposed budget policy revisions after I've presented this report. It is very important to me to finish out the fiscal year with at least a couple of these provisions in place.

We also remedied the checkbook problem months ago by liquidating two small short-term CDs returning a \$10,000 summer cushion to our checking account which really should have been there all a long. Those CDs were a romantic concept held over from the Clinton era when interest accrued like crazy. In 2002 we woke up.

The Treasury Bill in which most of the Marion Dorroh Scholarship funds resided matured recently. The Investments Committee, Thaddeus, David Giltrow and myself (and anyone else who would like to join us) will meet this week to determine optimal reinvestment. We entertain your sound advice. Merrill Lynch still grows a modest nest egg for us plus harbors over \$5,000 of our Dorroh fund in a CD.

This conference is a budgetary dream. It has come in under budget on nearly every line. Approximately \$10,000 in conference receivables is expected to be yet deposited and, while income could possibly fall up to \$5,000 short of projections, conference costs look to be about \$4,000 lower than expected. Remember now that our overall budget had a \$3,500 safety built in. I expect that safety margin to shrink by no more than \$1,000.

It is clear by now that numerous other line items throughout the budget will remain un- or under spent as usual, helping balance the lines where we "lost it." The mini-conference was not nearly the drain some had fretted about. Because it made over \$700 more than was expected the mini-conference overrun was merely \$300.

Thank you very much, each and every one of you for cooperating and sacrificing, because everyone who participated last year was asked to sacrifice, to get NMLA through this very thrifty year. Your diligence has placed us on solid ground. We will now keep this footing by either paying or encumbering the amounts of all invoices and requests for reimbursement by June 30<sup>th</sup> each year. I will frown and scowl upon any request for payment after that date. Delayed expenditures will no longer be allowed to dent the following fiscal year's budget.

So get those invoices and requests for reimbursements in. For extenuating circumstances, such as ALA in June, an end-of-year encumbrance form will be designed and posted in May. We will not close out the budget until all bills are paid and will not produce a final budget report until we do.

Please submit FY03-04 unit budget requests to me by Friday, May 9 (as noted on the calendar for the new year.)

Lastly, before I entertain your questions I have been in contact with the New Mexico Preservation Alliance (a SIG) and they would like to have their income and expense line items adjusted today. The Alliance will hold no formal workshops this year. Their meetings have been reorganizational in nature, with workshops giving training to their members. Hence their \$750 registration income should be removed. Likewise their expenses have shrunk and the \$25 SIG allowance will suit them just fine.

Kathy clarified some points relating to the Battle of the Books line items and the NM Foundation line items. She also brought forward old phone bills submitted by Joe Sabatini for his work in helping NMLA track library related bills. The request is for \$106. Further discussion on this topic was deferred to later in the meeting. The newsletter overrun was mentioned. The Publicity Committee is considering various ways to save costs while still producing a quality newsletter for the membership.

Motion was made and seconded that the Treasurer's Report be accepted. Motion passed.

Motion was made and seconded that the last of the line items under income, \$750 for Preservation workshops, be zeroed out by a budget adjustment lowering our income by \$750. And that on the expenditure side, under the Preservation Alliance SIG workshops \$1500 allotted to them to put on workshops this year be adjusted to \$25. Motion passed.

Any such budget adjustments will be brought to the board for approval at the quarterly meetings.

#### 6. Vice-president's report – Eileen Longsworth

Eileen gave kudos to everyone working in support of the conference, particularly Anne Lefkofsky and Dora Trudell, co-chairs of the Program committee and Ellanie Sampson, the chair of the Local Arrangements committee.

She reviewed the 'sleeping room penalty' the Sheraton plans to charge, despite the issue of whether they are making a clear effort to resell these rooms. As of yesterday afternoon the figure they are quoting is \$5,100 (which is approximately what they are paying for our use of the Convention Center due to their overbooking their conference space.) She recommends

that we accept some responsibility for the problem and negotiate a settlement with the Sheraton if only because we will have future conferences in Albuquerque and shouldn't alienate the hotel industry here.

A question was raised regarding the necessity of having a designated 'conference hotel' in Albuquerque since there are so many affordable options here. The people who want the guaranteed sleeping rooms are the exhibitors and speakers. This should be taken into consideration when negotiating future contracts.

*a. Conference Site Committee report*

Earl brought forward the recommendations of the Site Committee (Linda O'Connell) regarding the 2005 conference –

1. It will be held at the Convention Center.
2. A list of area hotels will be posted but none will be contracted with for sleeping rooms.
3. Dates – either April 14-16 or April 22-24

Some discussion followed about whether to continue with the Albuquerque/Las Cruces trade off initiated by the board a few years ago. At the time that decision was made it was determined that those cities were the only ones with adequate conference space. It may be time to revisit the decision and determine if other communities have upgraded their facilities.

The NMLA/MPLA conference in 2007 has to be in Albuquerque. 2005 has to be in Albuquerque because we have to book the space and begin planning. So the next conference that could be shifted to a different location would be 2006.

Motion: That for the 2005 conference we do not do a conference hotel, that we follow Linda's recommendation to not have a conference hotel. The motion was seconded.

Discussion: This issue shouldn't be decided this way. We should look at the issue and say can we get a better deal because we pick one because we need to get the exhibitors hotel space. We should reduce the room number down to a reasonable number (70).

Amendment: That for the 2005 conference we do not have a conference hotel for participants but do provide one for exhibitors only.

Discussion: To say we don't have a conference hotel for members might not be the best publicity. It would be best to have a Site Committee appointed who are knowledgeable of the issues that have been problematic with contracts in the past. The contract would come to the board before it is signed. I would ask that you withdraw your motion so that we can negotiate better with any hotels for the 2005 conference to get the best deal possible.

Motion was seconded as amended. Motion was defeated with a 5 to 4 vote.

Eileen made a recommendation was to refer the question of dates to the site selection committee to be brought back to the board at a later date. Further discussion was deferred.

*b. Conference Program Committee – Anne Lefkofsky, co-chair*

As we approach "show time" next week, the Committee reports these totals for the 2003 Conference (as of Thursday, April 17, 2003):

Pre-Conferences Sessions: 5

Programs: 51 (includes Keynote and All-Conference; counts 2 hr programs once)

SIG Meetings: 11 (includes NM Library Commission, NMSL Leadership Inst Reunion, User groups, School Library Task Force)

Presenters: 119+ Land of Enchantment “book talkers”

Registrations: 363

Exhibitors: 68

Speaker Fees and Expenses: \$4,645.00 + airfare & lodging for 3 people

Dora Trudell and I would like to extend a special “thank you” to Jan Wright for her elegant and innovative design work on the printed program. We’d also like to thank the LAC colleagues with whom we’ve worked closely in the last few months – especially Ellanie Sampson. In working to realize Eileen Longsworth’s vision for the conference, we believe that the assembled programming and speakers will provide a high level of content and information for conference goers. Thanks to Eileen for this challenge, and for setting the bar high.

## 7. Unfinished business

- a. Finance Committee to study and develop guidelines for the use of a corporate credit card - item to be reviewed from the 1/31/03 minutes for discussion at a later time.
- b. Membership committee to develop a new set of criteria for membership dues – item to be reviewed from the 1/31/03 minutes for discussion at a later time.
- c. Creation of a SIG discussion list by members at large – item to be reviewed from the 1/31/03 minutes for discussion at a later time.
- d. Proposed budget policy for the Grey Book – a 10 point document relating to the business practices used by NMLA proposed by Thaddeus. Eileen suggested that, since these policies will directly affect how the new board will conduct business and because it is such an important topic that will probably need more discussion that time allows at this meeting, the discussion on these proposed policies be deferred to a meeting of the Finance Committee along with the next budget. Kathy requested that the whole board review the document and send comments to the Finance Committee for their discussion. Kathy asked for clarification regarding whether to follow these practices for the remainder of the FY.

Motion was made and seconded that NMLA follow generally accepted accounting principles whenever possible and that any exception to that would come to the full board. Motion passed.

Motion was made and seconded that the Board express their appreciation to the author of the document and that it be referred to the Finance Committee for further discussion. Motion passed.

## 8. New business

- a. Bylaws report – Betty Long  
The Bylaws committee has been busy revising material for the Gray Book. It is “very important” that you bring your gray book to the Board Meeting on April 23 so that it is revised.

We prepared the document for discussion on the Mountain Plains Library Association Representative being an elected position. This will be discussed at the annual business meeting.

My thanks to committee members Alison Almquist and Rodgers Barde for all of their assistance this year.

Betty distributed updates for the Gray Book and walked everyone through inserting the pages. After the books were updated, they were passed on to the new person in the position.

b. WHCLIS SIG approval and report – Betty Long

Betty Long, Professional Representative from New Mexico, attended the White House Conference on Library and Information Services Taskforce Annual Meeting on April 1, 2003 in Houston, TX. Susie Sonflieth the other New Mexico representative to the Taskforce was unable to attend.

This meeting was held in conjunction with the Texas Library Association Conference. Speakers at this meeting included Keith Fiels, Executive Director of the American Library Association, Robert S. Martin, Director of the Institute of Museum and Library Services, Mary R. Costabile, Associate Director, ALA Washington Office, Sharon Saulmon, Past Chair of ALTA, Jack Mulkey, Arkansas State Librarian and liaison from the Chief Officers of State Library Agencies, Tim Walsh from FOLUSA and Robert S. Willard, Executive Director of the National Commission on Libraries and Information Services. The focus of this meeting was to develop a blueprint for WHCLIS's Future. This was a working meeting and the focus was what do we need to do to develop a national forum on Public Libraries. The Taskforce meeting produced many ideas and will develop and work on them in future conference calls and meetings.

New Officers were elected. They are as follows: Chair, Rose Ellen Reynolds, Rhode Island, Vice Chair, Mary Etter, Connecticut, Secretary, Betty Long, New Mexico, and Renee Schwartz, New Jersey.

Motion was made and seconded to accept this report. Motion passed.

c. Lotteries, Raffles – Earl Phillips

Earl distributed a document entitled "Customer Support Ruling, Mail Preparation and Standards, Headquarters, US Postal Service – Lotteries – Raffles (PS-307 (CO31.3))" and dated March 2002. Thaddeus explained the law as stated in the document and as it relates to NM. This was reviewed in relation to proposed fund raising initiatives. No motion was needed to 'adopt' – the item is informational only.

d. NMLA Membership Directory – Paper vs Paperless – Earl Phillips

The decision was made at an earlier meeting NOT to print the membership directory but rather make it available via the NMLA webpage. This was a cost saving measure but it was also thought that the directory would become easier to maintain. The document will be put in a member-only area on the website to keep it from being mined for spammers. Individuals will be able to print copies as needed.

ACTION: Thaddeus will contact Lori for an explanation of how access to the members-only area will work and inform the board.

9. Committees, SIG and other reports

a. AASL – *Alison Almquist*

NMLA applied for affiliation with AASL in the fall. We have not yet received an official letter of re-affiliation.

The AASL Recruitment for the Profession Task Force is creating a website on recruitment in the school library media field for prospective school library media

specialists, library media students, guidance personnel working with high school and college students, and organizations seeking to develop their own recruitment plans. They are asking the state school library organizations to help provide the most current information by providing the following information on the organization's website. They would then link the AASL page to each state's offerings. Hopefully, the site will be up and running by June. AASL is requesting links to this information on NMLA's site. They are looking for the following information:

- 1.) What are the state requirements for working as a school library media specialists in the state? Do these differ at different levels (e.g., elementary, secondary) or by size of school?
- 2.) Does the state allow for emergency certification / licensure? What is the process for doing this?
- 3.) Are there alternative forms of certification / licensure available?
- 4.) Who should a person contact to check on transferring credentials from another state?
- 5.) Where can a person get the appropriate degree and/or credential/licensure in the state? Contact information for library education programs would be useful here.
- 6.) Are any local, regional or state scholarships available? You don't have to list those given specifically by library schools unless you desire. They are available on the main AASL recruitment page.
- 7.) What is the salary range for a certified school library media specialist in the state? Provide the most accurate average available or at least indicate the relationship of school library media specialist salaries and those of teachers.
- 8.) What resources are available for locating school library media positions in the state? Any state job websites or hotlines would be especially useful.

We are also interested in providing examples of recruitment efforts taking place around the country. Please take a few minutes to answer the following questions:

- 1.) Is mentoring available for those pursuing certification / licensure? We are interested in voluntary mentoring programs over those required by school districts or for licensure.
- 2.) What recruitment efforts are going on in your state? Do you have any resources you would like to share (e.g., brochures, posters, videos, websites)?

Also, contact information for these efforts or a link to a website with more information would be helpful.

Motion was made and seconded that the information and link as described above be made on the NMLA website. Alison will write the answers and work with Lori to make have the information put up. Motion passed.

*b. ALA Councilor – Thaddeus Bejnar*

ALA annual meeting is still scheduled to go in June in Toronto Canada, despite the incidents of SARS (which are declining.)

The ALA Council is discussing a resolution condemning the destruction of the National Library and Museum in Baghdad.

ALA has totally revised its' website [www.ala.org](http://www.ala.org) and is in the process of working out the bugs.

There has been no significant movement in the effort to repeal or amend the USA PATRIOT Act.

The copyright case, *Eldred v. Ashcroft*, was lost in the Supreme Court, that is, the retroactive extension of copyright was held to be constitutional.

The CIPA, filtering case, is still in the U.S. Supreme Court.

- c. *Awards Committee – Toni Beatty* gave a very brief report on the awardees.
- d. *Education committee – Cindy Watkins*  
The NMLA Education Committee awarded these scholarships and grants during the period of July 1, 2002 to April 23, 2003.  
College Scholarship: Maura Barraza was awarded a \$1000 tuition scholarship. She is working on an Associates Degree in Library Technology, at the Dona Ana Branch Community College.  
Marion Dorroh: Suzanne Mancillas was awarded the \$2500 Marion Dorroh Scholarship. She is taking courses towards an MLS at the University of Arizona.  
Continuing Education Grants: Rita Vargas (Laguna) \$200 to attend the Guadalajara International Book Fair.
- e. *Legislative and Intellectual Freedom Committee – Toni Beatty & Lori Grumet, Co-Chairs*

*State G.O. C* passed handily by close to a 60% favorable vote, leading all five state GO bonds in the number of "for" votes. In addition, voters in Bernalillo and Sandoval Counties approved library bond referenda with 70%+ margins and led all bond issues in affirmative votes in both counties. The success of Bond C was the result of work by librarians all over New Mexico under the guidance of the New Mexico Book Bonds PAC. For details on the final vote by county and a comparison between 1994 and 2002, please refer to the PAC website at [nmbookbonds.org](http://nmbookbonds.org) on the web.

*Library Legislative Day* took place on February 19<sup>th</sup>, beginning with a briefing at the State Library. Some 40 librarians from all over the state participated. After the participants reviewed the day's schedule and legislation highlights, Eileen Longworth discussed effective lobbying techniques. State Library staff set up an information booth near the Rotunda and David Giltrow and Ben Wakashige arranged for display of the ever-popular New Mexico Library Foundation *One Book at a Time* historical display. The hit of the day were the Lawrence Benjamin Porter posters that were purchased with State Library and NMLA funds. These mounted posters were delivered to the office of each legislator. A ceremony was held in the Rotunda to present the Legislator of the Year Award to Senator Ben D. Altamirano, in recognition of his distinguished 32-year career in the New Mexico Senate.

#### *The Legislative Session*

Joe Sabatini deserves kudos and thanks for consistent and timely reporting of each day's legislative activities via his 33 legislative report e-mails. These are invaluable for us to stay in touch with progress on our bills. Thanks, Joe!

Efforts towards creating a statewide union catalog died in committee; however, the issue will be revived at a later session.

A host of capital outlay bills for library projects were included in HB200 and \$1,793,400 in projects were approved by Governor Richardson. The Governor also signed SB

134, which included several capital library-related projects, to be paid for from Severance Tax Bonds.

*School libraries legislation*

Governor Richardson signed SB 627, the School Library Materials Act. Senator Cynthia Nava of Dona Ana County sponsored this bill. This Act was the result of work by the NMLA/NMSL School Libraries Task Force. Although no money was attached to the bill, having the fund as part of the state treasury is a great first step, since it recognizes the importance of school libraries and their need for consistent funding to remain effective.

"[NEW MATERIAL] SCHOOL LIBRARY MATERIAL FUND--CREATION.--The "school library material fund" is created in the state treasury. The purpose of the fund is to provide an account from which the department of education may distribute money to school districts and state institutions to pay for the cost of purchasing school library material. The cost of purchasing school library material may include shipping and handling charges for the delivery of school library material. The fund shall consist of appropriations, gifts, grants, donations and bequests. Money in the fund shall be appropriated to the department of education to pay for the cost of purchasing school library material. Disbursements from the fund shall be by warrant of the secretary of finance and administration upon vouchers signed by the state superintendent or his designated representative. Money in the fund shall not revert to the general fund at the end of a fiscal year."

*Ben Wakashige honored*

The House of Representatives passed House Memorial 34. A memorial recognizing Benjamin T. Wakashige for his years of dedicated service to New Mexico. During the ceremony on the House floor, Representatives Pauline J. Ponce, Danice Picraux, J. Paul Taylor, and Ed Sandoval praised Ben for his contributions to the State as State Librarian. Senator Cynthia Nava came over from the Senate to watch. Ben got a standing ovation.

*Patriot Act resolution*

House Joint Memorial 40 (Coll) and Senate Joint Memorial 30 (McSorley) are companion memorials about the USA Patriot Act. While HJM did pass the House, it appears to have stalled in the Senate Judiciary Committee. Text relevant to libraries reads as follows:

E. Direct public libraries to post in a prominent place within the library a notice as follows: "WARNING: Under Section 215 of the federal USA Patriot Act (Public Law 107-56), records of books and other materials you borrow from this library may be obtained by federal agents. This law also prohibits librarians from informing you if records about you have been obtained by federal agents. Questions about this policy should be directed to Attorney General John Ashcroft, Department of Justice, Washington, DC 20530."

Kathy asked that the board consider Joe Sabatini's request for reimbursement.

Motion was made and seconded that only 2002 and 2003 costs be reimbursed for a total of \$100. Motion passed.



ACTION: Kathy will include information about the new accounting practices when she sends Joe his reimbursement check.

f. *Local Arrangements Committee – Ellanie Sampson*

The Local Arrangements Committee reports that everything is ready to go for a great conference in Albuquerque. Thanks are due to the following people:

Eileen Longsworth	Linda Avery	Jeff Bantly
Julia Clarke	Kirsten Shields	Joani Murphy
Dora Trudell	Anne Lefkofsky	Barbara Moore
Joe Sabatini	Linda O'Connell	Elaine Shannon
Susan Magee	Maggie Reysen	Jan Wright
Kathy Matter	Mary Lou Sullenberger	Charlene Greenwood

Many of the above have served faithfully and well on the Local Arrangements Committee for at least 3 conferences. When you see them at NMLA, thank them for a job well done---again!

g. *Membership Committee – Rogers Barde*

My last numbers for membership were in October of 2002 when there were 520 members. Current membership will be available closer to conference when the registrations are tallied. (Membership stands at 581 at the time of this meeting)

During this year:

- Robert Upton has been regularly publishing a blurb about joining NMLA in the Hitchhiker.
- The membership form has been revised, reflecting the active SIGs, so that people can sign up for their special interest when they sign up.
- We have been keeping the list of SIGs on the website current, so people are aware of the special ways to be part of NMLA.
- After conference Linda will communicate to the SIG chairs the lists of people who have expressed interest in a particular SIG on their form.
- I continue to send reminders, e-mail and regular mail, to people who have not renewed.
- At the board's suggestion after conference in the spring of 2002 I sent a letter to the heads of public libraries urging them to put NMLA membership for their staff into their budgets. That was not a success. The only responses I got were from people who were confused about the letter. The letter was very clear, and other people read it over before I sent it. They just weren't expecting it, and didn't read it. The confused people thought I was telling them they hadn't paid their dues.
- I have begun work on a brochure which could be downloaded from the website, and would be easily revised.

I understand from board minutes that the board is considering raising dues. Dues were raised three or four years ago, as I recall. I have been looking at the survey that Membership and Public Relations did about three years ago. One of the questions we asked was, who pays your dues to NMLA. Forty percent of the people who answered that question said that the institution they worked for paid their dues. I think it is important to consider whether those institutions would be willing to pay higher dues. Another question on the survey was why don't people join NMLA. Only nine percent who answered that question thought it was because the dues were too high. So, the

membership doesn't perceive the dues as high and that sounds good when considering raising dues.

Because of my husband's illness and death in October I was not able to attend board meetings. Thank you all very much for your messages of concern and support. Your kindness was a blessing and meant a great deal to me. I just hope that my absence didn't cause anyone too many problems.

*h. Mini-conference Committee – Molly McGetrick*

The 2003 NMLA mini-conference plans are underway. The conference theme is: Libraries: Weaving the Fabric of Community, and the event will be held on Friday, October 17, at the Holiday Inn in Gallup. (Thank you, Linda O'Connell!) UNM-Gallup did not have the space to accommodate us, as it turned out. Here are some developments to this point:

1. Monty Joynes, author of literary fiction on Native American (particularly New Mexico pueblo India) culture and metaphysics, has agreed to present a program at the mini for no fee. He will be driving from North Carolina, and has only requested mileage and lodging.
2. Mary Browder, director of the Gallup Public Library, would like to be supportive of the mini (despite a severe fiscal crisis), and we have discussed holding a potluck reception the night before the mini (Thursday, October 16) at the new Children's Library in Gallup.
3. A "Save the Date" flyer announcing the mini-conference will be ready for the literature table at the annual conference next week.
4. All of the SIGs will be contacted about the possibility of presenting a program at the mini.
5. In response to the online survey posted on the e-list in January, we will contact vendors to present some product demos.

When the new members-at-large come aboard, we will begin meeting ASAP to plan the program and divide up the tasks. Time goes quickly, and it will be summer in the blink of an eye.

Eileen pointed out this amount of mileage would be quite expensive. There will be a board meeting in Gallup on Thursday, October 16.

*i. MPLA – Charlene Greenwood*

The highlights for the year include:

*Leadership Institute:*

- The first Leadership Institute was held at Ghost Ranch, NM – November 10-14, 2002 with 30 participants from 12 states. It was a great success. This fulfills one of NMLA's long range goals to provide leadership training. Representing NM were:
  - Stephanie Gerding, NM State Library
  - Gwen Kalavaza, Los Alamos Public Library
  - Susan Pinkerton, Las Cruces
- The upcoming Leadership Institute to be held at Ghost Ranch, NM - November 9-14, 2003 – again it will be an application process.

*Conferences:*

- North Dakota / South Dakota / MPLA in Fargo, ND – October 2-5, 2002
- Nevada / MPLA in Lake Tahoe, NV – November 5-8, 2003

*As the NMLA representative to MPLA, I have attended:*

- The MPLA conference in Fargo, NM
- Two Business Meetings in Denver

*Bylaws change:*

NMLA is considering a bylaws change to make the position of representative to MPLA an elected one and a voting member of the NMLA Board. This would be more consistent with the other states belonging to MPLA.

*j. NM Library Foundation- Charlene Greenwood*

The highlights for the year include:

*Two receptions honoring our 10<sup>th</sup> anniversary:*

- At the Mini-conference in Ruidoso at The Hubbard Museum of the American West
- At the annual conference in Albuquerque at the Albuquerque Museum honoring our past trustees and Ben Wakashige, State Librarian, who is leaving.

*New Trustees:*

- Neil Goldberg, Albuquerque, retired physician
- Eddie Richardson, Lovington, Manager, Credit Union, former legislator
- Linda Avery, retired school librarian, Albuquerque Public Schools
- David Giltrow, Consultant, Santa Fe

*Outgoing Trustees:*

- David Cargo (will remain as a consultant)
- Thaddeus Bejnar (will remain as a consultant)
- George Marr
- Alison Almquist

*Raffle winners at the Mini-conference and last annual conference:*

- Southwest airline ticket - Alison Almquist, Albuquerque
- Tamaya Resort gift certificate - Joyce Davies, Hobbs
- Navajo Indian pot - Heather Gallegos-Rex, Santa Fe
- Southwest airline tickets – Clair Odenheim, Las Cruces
- Autographed Tony Hillerman children's book – Laddie Ward, Thoreau and Katherine Warren, Las Cruces

*Mini-grant recipient:*

- Advocacy for School Libraries Special Interest Group - \$400

*Library Legacy Exhibit:*

- Since it's inception in November 1999 – visited to 45 sites
- This last year – visited 11 sites

*k. Publicity Committee – Valerie Nye*

By conference time the Publicity Committee will have sent out ten separate press releases to 217 news outlets announcing NMLA Acceptance of ALA Patriot Act Statement, Legislative Day, the NMLA conference, and the NMLA awards. Announcements about the NMLA Annual conference have been published in Library

Journal and American Libraries. We will begin posting all of the press releases on the NMLA website.

In order to provide more information about national library events to librarians in New Mexico messages announcing National Legislation Day, National Library Week, and El día de los niños/El día de los libros were sent out on three New Mexico library listservs.

Stephanie Gerding continues to work on the newsletter. She is investigating possible cost savings in purchasing publishing software for the newsletter.

*l. State Library – Heather Gallegos-Rex*

The search committee for the new state librarian is comprised of Mike Coelle, Eileen Longworth, Ruben Aragon (chair), Peggy Giltrow, and Monica Valer-Garcia. There is a commission meeting at the conference to give input on this topic. Suggestions, concerns and input is much solicited by the committee.

The Office of Cultural Affairs will probably soon be called the Department of Cultural Affairs. It has moved up to cabinet status – Ruben Smith is the new Secretary.

The NM Friends of the State Library is a new organization. They have bylaws written, federal ID and are awaiting names and address of their Trustees.

GO Bonds – CHE gave the State Library the enrollment figures so they could proceed with academic distribution but the figures turn out to be wrong so they are still have to work with them.

There will be a potluck goodbye luncheon for Ben at the State Library on May 20 at 11:30. This is his last day.

*m. SIG Reports -  
See attachment 1.*

10. Other

Eileen presented Earl with a gift certificate to Amazon.com from the Board.

11. Adjourn

Motion was made and seconded to adjourn this meeting. Motion passed.

## SIG REPORTS

Attachment 1

### SIG REPORTS

#### **Advocacy for School Libraries Special Interest Group 2003 Report - *Judy Hulse***

On February 19th the following members of the current leadership of the ASL SIG met: Barbara Van Dongen, Rogers Barde, Stephanie Eagle, Kathy Matter, and Judy Hulse.

It was agreed that the Purpose and objectives of the group would be changed to the following:

The Purpose of the Advocacy for School Libraries Special Interest Group (ASLSIG) is to promote the achievement of excellence in New Mexico School Libraries.

Objectives:

1. Provide leadership to initiate, maintain, and enhance library legislation and act on political issues affecting school library interests
2. Provide and support educational opportunities for school library personnel
3. Communicate the role and value of school libraries and librarians
4. Support and undertake networking among school librarians in New Mexico
5. Support literacy initiatives

We agreed to the following offices and slate of officers:

Chair- Barbara VanDongen 2003-2004

Successor Chair- Pam Rishel

Recording Secretary- Kathy Matter

E-group Manager- Judy Hulse

Legislative Coordinator- Stephanie Eagle

Task Force Liaison- Barbara Van Dongen

These officers will constitute the nominating committee to ensure ongoing leadership.

The following Committees and leaders were decided upon:

Conference- Maggie Reysen

Public Relations- Omar Durant

Awards- Charlene Greenwood

Curriculum Integration/Professional Development- Dora Trudell

Legislative Network- Stephanie Eagle

We applauded the fact that Battle of Books is now a SIG. We discussed dates for meetings/workshops for the next year. We look forward to a very successful year under the leadership of the new chair.

The following are reports from the existing committees of the ASL-SIG:

**ASL-SIG Curriculum Committee** - *Dora Trudell*

The Curriculum Committee continues to work on a standards document for the New Mexico school libraries.

This past year the committee met in November at the mini-conference for a planning session and in February and March for all-day working sessions. We are now in the process of writing the performance standards. Our next meeting will be in June, another all-day session, to complete this task. The target date for completion is September. The committee received a \$400.00 from the New Mexico Library Foundation; this funding will be used for printing and mailing the Standards to the New Mexico school libraries.

**ASL-SIG Legislative Network** - *Stephanie Eagle*

School librarians/media specialists across New Mexico have made their voices heard. The passage of GO Bond C in November 2002 is due in part to the dedication of school librarians/media specialists. Working in school districts educators let voters know the importance of the bond money to public school libraries, and the voters responded by voting in favor of the bond. Educators spoke to parent groups, to school boards, and to radio and TV stations. They wrote materials to be sent home with students that made parents aware of the difficulties school libraries face in the 21<sup>st</sup> century. They wrote letters to newspapers and encouraged displays promoting GO Bond C. All their activities are appreciated as we prepare to spend the bond money with care.

The NM Legislature heard from librarians/media specialists in regard to funding and staffing. The passage of The School Library Material Act, SB 627 (Nava) and The School Library Materials Fund Study HJM 56 (Cordova) is due in part to letters, e-mails and phone calls to legislators from across the state.

Governor Richardson's consideration of professional librarians/media specialists brought educators to the House Education Committee hearings on February 8. The fact that virtually all school librarians are certified teachers was not enough to be included in the 6% raise expected for teachers.

Elected officials and voters can expect to hear from school librarians/media specialists in the future. Our voices DO make a difference!

School librarians/media specialists appreciate the leadership and encouragement of Ben Wakashige, NM State Librarian. Ben's recognition of the importance of school libraries/media centers has been welcome.

**ASL-SIG Land of Enchantment Committee** - *Linda Barnett*

The new year for the LOE committee begins each June when we finalize the new reading list for the next-next year. Last June, we met in Albuquerque as a committee to hear the results of the voting and to draw for winners of the sets of books that are given away to those who participate in the voting. We generally have over 3000 votes cast with the voting spread over the state.

There are two winners drawn from those who have sent in their votes: one receiving a set of the Children's list books and one receiving a set of the Young Adult list of books. It was decided that we ought to give away the next year's reading sets of books rather than what has been voted on. So the

winners of this next June's drawing (from those who vote) will be given a new set of the 2003/2004 books. We thought this might be an encouragement to continue with the reading and voting process.

After much discussion, the new reading list for 2003/2004 was decided upon. To see the list, you can go to either of our web sites (we are in the process of developing a new one) at [www.loebookaward.org](http://www.loebookaward.org) or [www.loebookward.com](http://www.loebookward.com) (the new site). We are trying to keep these updated and loaded with information about the book award as well as posting reading lists, supply order forms, etc. which can be easily accessed by anyone wishing the information. Kate Garduno, a new member of the committee, has done a great job on the new web site.

It was decided that we needed to have the fall mailing ready by August for the NMIRA Leadership Conference and that our meetings for the next year would be in October in Albuquerque and in February and then again in June. During the year, we take suggestions for the reading lists and at least two committee members need to have read the books in order for them to make the final list. We try to finalize a reading list for ourselves (sometimes a large list) by the end of February.

Working on the committee is time consuming and at present we are short two members on the NMLA side of the committee as the committee is made up equally of 6 members of NMIRA and 6 members of NMLA (though some like myself are members of both groups). We have three meetings a year somewhere in Albuquerque beginning in June, then October and then in February.

This year we had to purchase five new trays from Freytag and Farrar for a total of \$607. They do the engraving for us for the winners. The Nambe trays are engraved with the LOE logo and the winning book title and are presented to the author at a luncheon in their honor. Will Hobbs won last year with his book *Ghost Canoe* and he was at NMIRA where he was awarded his plaque by a young boy from Las Cruces. The young man was thrilled to meet Mr. Hobbs and did a fine job of representing the youth of New Mexico. Diane Stanley will receive her plaque at the Youth Services Luncheon at NMLA.

We have discussed what we can do to try to get the mailing costs down and it was decided that the spring mailing will basically be a postcard reminder to vote, prominently displaying the Web Site address for further information as well as printable ballots for the 2002/2003 reading lists. We are hoping that will cut down some of the mailing costs. This helped some but unless we can use the bulk mailing permit from someone for both mailings, it did not cut down the cost enough.

The Permabound representative for the southern part of the state has graciously established a poster for the last two years showing the winners and the current reading lists to be voted on in April. The voting is conducted in April to be in conjunction with the NMLA conference and with National Library Week; plus this gives a maximum amount of time for students to read during the school year to be eligible to vote. The two posters have been very colorful and very informative giving not only a picture of the book but also a descriptive abstract of what the book is about. The first poster also displayed all the past winners of the LOE award.

At some point in the future, we are hoping to have a video to send out to teachers and/or librarians to help promote the program and the reading lists. If this showed actual book talks of the books, this might encourage some librarians who don't feel confident doing this to show it to the students to encourage them to read from the lists. We are also hoping to develop an e-mail data base of teachers and librarians to be able to email information to them rather than doing a standard mailing.

Our main goal in choosing the list of books is to select books that are quality literature and that we feel will be enjoyed by the students, thus encouraging them to read more.

### **ASL-SIG Facilities Committee - Omar Durant**

Plans are to gather new information from around the US and update our current facility standards. The goal is to have the updated facility standards in place by July 1, 2003.

However, our current standards have been being used by districts and schools statewide as a baseline, which was the intent all along. Most recently, I have been asked to work with the staff of the Santa Fe Indian School and their chosen architect firm in the design of the new library media facility on that campus.

### **ASL-SIG Conference Committee - Maggie Reyson**

The following are the dates and conferences that the ASL SIG was involved in:

- New Mexico Parent Teacher Association Conference (May 3-4, 2002)
- New Mexico Coalition of School Administrators (July 22-23, 2002),
- New Mexico Association of Nonpublic Schools (October 4, 2002)
- New Mexico State Learning Conference (October 11-12, 2002),
- Humanities Conference [joint conference New Mexico Council of Teachers of English and New Mexico Council for Social Studies] (October 18, 2002),
- New Mexico International Reading Association (January 24-24, 2003).

### **ASL-SIG Program Standards Committee - Charlene Greenwood**

The Program Standards Committee members are Charlene Greenwood (Albuquerque), Rogers Barde (Bloomfield), and Pam Rischel (Los Lunas). They have met during the year and revised the application form for the "Outstanding School Library Awards" given by the New Mexico Library Association. They advertised the awards, received the applications, and rated them for the award.

Follett has offered to sponsor this award by giving \$500 (\$250 each library) annually. A representative from Follett will be presenting the checks at the NMLA Conference Awards Luncheon April 24. There will also be a plaque given to the each library.

There were six applications from throughout the state. The winners are:

- Navajo Elementary School - Navajo, NM
- Librarian: Doreen Mose                      Principal: Jed Stus

This school is located within the Navajo Nation with a very rural setting with a population which varies from 3,000 in the winter to 1,000 in the summer. It is the town's only school and provides instruction for 319 pre-school through fifth grade students of which 99.25% are Native American and 100% are eligible for the free / reduced breakfast and lunch program.

The current library is new, replacing the facility that burned in February, 2000. After the fire, the library was housed in a variety of uninviting and inadequate settings. 85% of the destroyed contents were more that 20 years old, torn and unappealing.

The new facility is light and airy and invites browsing and reading in a variety of seating possibilities. An amphitheater welcomes cozy reading and sharing a book with a book with a friend or watching educational videos. There are now 16,512 books to entice the eye and send the imagination soaring. Members of the community frequent the library for print sources and the attached computer lab for access to internet and computer programs. A plethora of state-of-the-art technology is available – digital cameras, video cameras, eye-cams, scanners, and Smart Board. There is a busy after school





office about the needs of school libraries in New Mexico and to renew our connections and support from our local legislators for another try at funds. We will be helped by the passage of the House Memorial sponsored by Representative Candy Cordova, which calls for a study of permanent funding for school libraries by the State Dept of Ed in cooperation with state library leaders-- to be reported to the LESC this fall.

### *Professional Development*

As part of our objective to provide professional development for our colleagues around the state, a number of SIG members have presented collection assessment and development workshops this last year in various regions around the state to help school library staff prepare to use their GO Bond monies wisely and well. Among the workshops were those given by Carol Sarath for Gallup-McKinley Co schools, Christine Cantrell for Gadsden and adjacent SW schools, Alana McGratton and Judy Hulsey for Santa Fe and the North Rio Grande Corridor, Rogers Barde for several districts in the Northwest, and Barbara VanDongen and Omar Durant for Carlsbad and several SE districts, Rio Rancho, APS, Las Cruces, for the Los Lunas/NEA-NM Learning Conference (several districts in the state) and a wide range of districts at the NMLA 2002 conference.

### *GO Bond Recommended Purchases Bibliographies*

Members of the ASL SIG and the New Mexico Task Force for School Libraries have cooperated to compile lists of GO Bond recommended purchases to help New Mexico school library staff make buying choices that will improve collections to bring them closer to meeting the New Mexico Library Program standards for currency, collection balance and titles per student. The focus of the lists is update of the time-sensitive 300, 500, 600, 900 and Reference sections and books for literacy -- the Easy and Fiction sections. Participating in compilation of the lists were school librarians from Gallup-McKinley County headed up by Carol Sarath, Las Cruces organized by Carolyn O'Brien and Margo Lamb, Albuquerque Schools engineered by Dora Trudell, Maggie Reysen, Sarah Henderson, Omar Durant and Barbara VanDongen. Native American material recommendations were gathered by Alana McGratton at the Santa Fe Indian School, and a long distance contribution of suggestions of K-5 materials on the Hispanic Culture was sent by Margaret May. High School, Junior High/Middle School, and Elementary School recommended purchases lists are to be distributed at the NMLA 2003 Annual Conference and mailed to all New Mexico school libraries the last week of April 2003. The lists will also be posted on the ASL SIG e-group site and potentially the NMLA site. The mailings are being underwritten by Corporate sponsors Bound-to-Stay-Bound, Follett, and Perma-Bound. These companies will also post the lists on their websites.

### **ASL-SIG Staffing** - *Barbara VanDongen*

School library staffing improvement is a long-term goal of the Task Force and one on which the SIG is also been working in a low-key style while building public awareness of school libraries through a variety of means. Our primary out-front activity has been to heighten legislative awareness that licensed school librarians are certified teachers with an additional endorsement and thus warrant at least equal compensation that of teachers. Lobbying by school librarians and the support from the two educators' unions, the NEA and AFT, resulted in a major win this spring—school librarians are slated to receive the 6% salary increase that teachers receive. On the other hand, the much-touted educational reform package funding does not include school librarians so much work lies ahead for us in the future just to stay even.

Our major challenge will be to increase the library staffing in schools both professional and paraprofessional and to work for decent remuneration for all library staffing.

## **Battle of the Books SIG - Sarah Geiger and Robin Rodar**

The Battle of the Books was approved as an official SIG in January of 2003. Robin Rodar is our NMLA Executive Board Liaison and Kathy Matter is our Board Member At Large. Linda O'Connell volunteers as an advisor to our group.

We provide a statewide reading initiative that begins each Spring and culminates the following Spring. At the annual statewide competition, booklists for the following year are distributed to team sponsors. We also publicize the program in Hitchhiker and the NMLA Newsletter and various listservs. This past year for the first time, we have also had a website providing information and opportunities to register, etc. It is [nmbattleofthebooks.org](http://nmbattleofthebooks.org) and was developed by Cindy Huffstodt, 2003 statewide chairperson, who will continue as webmaster. Young library patrons in grades 4-9 read 20 specified books. There are two levels--elementary and mid school. Any New Mexico library may sponsor a team of seven young persons to compete at the state competition held in April each year. Many more than the seven finalists at each site are involved in the reading incentive program.

During this past year, librarians, teachers, parents and community members promoted the program in schools and public libraries. Many sites had special displays of the books. They were also on display in some book stores. The Booklist committees worked on the lists for the following year. The Fund Raising committee sought donations of both money and goods. The Registration committee processed initial and final registration information and fees (through the Treasurer) and provided that information to the Coordinator who set up the competition. The Awards committee arranged for awards to be prepared (medals, ribbons and certificates) and also sought donations of books for prizes. The Secretary and Treasurer kept track of communication and funds in the traditional manner. We have set up a money management system with the help of Linda O'Connell. It should be in full operation May 1st. We also recruited over 60 additional volunteers to help with the annual event. In addition, this year, Bound To Be Read Bookstore sold copies of next year's books at the event and will be donating the 20% profit to our group. We were able to provide mid-morning snacks to all participants through a combination of donations and purchases.

This year, 75 teams from all over the state participated in the culminating event on April 12, 2003. Eisenhower Middle School in Albuquerque hosted 490 young people from schools and libraries statewide. Included in this report is a list of team sponsors.

Our next SIG meeting is during the NMLA Conference to encourage greater participation both as team sponsors and as working members of our SIG. Next year's battle will be in Socorro. The Battle location moves around the state to encourage participation throughout New Mexico.

### Team Registration

#### Elementary Schools

A. Montoya	Adobe Acres	Ann Parish
Central	Chamiza	Cherry Hills Public Lib
Cochiti	Datil	Dexter
Dolores Gonzales	Double Eagle	E G Ross
E T Fairview	East Mountain Public Lib	Picacho
East San Jose	EIDorado	Estancia
Fairacres	Francis X Nava	Garfield
Georgia O'Keeffee	Highland	Hodgin
Humphrey	Jemez Springs Public Lib	Jemez Valley
Jornada	Juan Tabo Public Lib	Lew Wallace
Lomas Tramway Public Lib	Los Alamos County Lib	Marie Hughes
Mccollum	Mesilla	Mitchell
Montezuma	Osuna	Petroglyph

Reserve	RGI Intermediate	Rio Grande
Rio Rancho Public Lib	S Y Jackson	San Felipe de Neri
Santa Clara Day	South Valley Public Lib	Sunrise
Sunset Mesa	Susie Rayos Marmon	Tomasita
Tombaugh	T'siya	University Hills
Village of Reserve Public	White Sands	Zimmerly
Hillrise	Isleta	

#### Middle Schools

Belen	Camino Real	Capshaw
Cimarron	Desert Ridge	DeVargas
Dexter	Eisenhower	Espanola
Grant	Hatch Valley	Jackson
James Monroe	Jefferson	Los Alamos County Lib
McKinley	Mountain View	
Quemado HS	Rio Rancho Public Lib	Sarracino
Sierra	T'siya	Vista

#### **Local & Regional History Interest Group** - Peter B. Ives, Liaison

Last year's Annual Conference in Las Cruces featured Dr. Evan Davies' talk, "Padre on the Rio Grande: the Life & Times of a Priest Extraordinaire." It was about the Rev. Hunter Lewis, an early 20th century Episcopal clergyman who revitalized his church and set up numerous missions from the Mesilla Valley to Belen. It was surprisingly popular; I even got a couple of thank-you notes on it. The only year's expense was for the honorarium (\$100).

For the 2003 Conference in Albuquerque we will be presenting Dr. Cheryl Foote, a history professor at TVI, who will speak on "A Taste of New Mexico--Food & Foodways in the State Since 1492." She will elaborate on the contributions and influences of Indian, Hispano, and Anglo traditions in creating our evolving culinary legacy.

The business meeting was completed in a few minutes. As Liaison, I asked for anyone who might want to take over the position (having been at it many years), and hearing none was duly re-elected. Afterwards, I invited any interested folks to sign-up on the Group's roster.

#### **Northern NM Youth Services:** - Lori Snyder

The SIG will on May 2 at the Espanola Public Library. There will be two guests: Karen Starr presenting SWOT (Strengths, Weaknesses, Opportunities and Threats), and Linnea Hendrickson presenting information on the Sibert Award. The SIG will not be meeting at NMLA.

#### **Paraprofessional SIG** - Leslie Monsalve-Jones

The SIG will be meeting on Friday, April 25, at NMLA at 8:00 a.m. Leslie has been looking into how other states are dealing with the question of certification for support staff/paraprofessionals. Leslie will be attending the ALA support group meetings in Toronto and expects to learn a great deal there.

**New Mexico Preservation Alliance** - Jo Anne Martinez-Kilgore, chair

The New Mexico Preservation Alliance is working to address preservation needs for the staff of libraries, archives, and small museums throughout the state. After a couple of years of inactivity, the group reformed this year. Jo Anne Martinez-Kilgore took over as Chair.

We have had three meetings this year on July 24th, November 6th, and February 5<sup>th</sup>. Shelby Sanett, Imaging and Preservation Services Manager for Amigos Library Services, has attended all of the meetings. The meetings have been held at NM Tech's Skeen Library. We have had good attendance at the meetings (more than 15 for each). Attendees have presented substantive programs on preservation issues. We have also focused on reviewing the purposes of the group and on gauging the expectations of the group's membership. We conducted a survey of members in that fall.

We have actively worked on reviving the NMDRAT (New Mexico Disaster Assistance Team). We have renamed the NMDRAT the New Mexico Disaster Assistance Task Force to better reflect the resources provided. We will be distributing a revised flyer with sources of information. Amigos Library Services, Imaging and Preservation Services, serves as the initial contact in case of an urgent situation. Amigos staff carry an emergency cell phone at all times.

After gathering information from the group, a number of issues have become clear.

- There is a strong need for a variety of preservation training in the state.
- Resources are limited to sponsor programs and for institutions to send their staff to attend such programs.

Therefore, our priorities are threefold:

- To focus on improving communication about programs that are already being sponsored by other organizations within the state, such as, NMHRC, NMAM (New Mexico Association of Museums), National Park Service, and Amigos.
- To raise funds from a variety of sources to sponsor programs which are not offered by other organizations. It seems important to offer these programs regionally throughout the state (e.g. Silver City, Roswell, Farmington, Santa Fe) to cut down on travel time and to avoid an overnight stay.
- To raise funds to be able to offer scholarships for attendance to training programs in preservation within the state.