

**New Mexico library Association
Executive Board Meeting
October 13, 2000**

Call to Order: President Laurie Macrae called the meeting to order at 3:30 p.m. in the Las Cruces Hilton Hotel following the annual mini-conference.

Roll Call: Laurie Macrae, Thaddeus Bejnar, Heather Gallegos-Rex, Verla Peterson, Charlene Greenwood, Joe Sabatini, Lorie Mitchell, Rogers Barde, Kay Krehbiel, Olivia Newfield, Patricia Froehlich, Claire Odenheim

Agenda: Approved

Minutes: For 7/21/00 were amended to include Olivia Newfield's attendance and approved.

President's Remarks: Laurie Macrae commented on the success of the mini-conference and complimented organizers Norice Lee and Olivia Newfield. She also praised the State Library and others for the excellent collaborative work on the School Libraries Task Force and the Leadership Conference. Ruben Aragon of Highlands University is waiting for a commitment from local librarians to support the 2003 conference at that venue.

Treasurer's Report: Because the CD reports from Merrill Lynch were not available in time, the (May 2000) report for the previous year is not complete therefore the report for this quarter cannot be prepared until the next quarter when all the CD reports are available. Interest for 2001 will be ready and money available then. Bad checks from the previous year have been written off in the amount of \$200. Questions remain regarding outgoing for: Battle of the Books, Land of enchantment, and the newsletter. Thaddeus Bejnar asked if the treasurer's line item was exceeded – Verla Peterson will let us know next meeting. Verla was praised for her attention to detail. Motion made to approve treasurer's report; it was seconded and approved.

Awards Committee: Toni Beatty and the members of the have been in contact through e-mail. Information can be viewed on the NMLA website. The nominations due date has been advanced to December 8, 2000. The committee has decided to delay new types of award to libraries as a whole, but will continue working on ideas to develop new awards for the following year. Sylvia Ortiz's years of experience on the Awards committee and help were mentioned by Toni.

Bylaws Committee: No report

Legislation and Intellectual Freedom: Joe Sabatini reported that the New Mexico Municipal league agreed to support a movement to fund New Mexico's public libraries at an amount that equals the national average. He also commented that as the State Department of Education continues to abandon school libraries, it is important to let the Legislative Education Finance Committee know that we do not agree with what they are doing. He urged librarians to attend Legislative Day to lobby legislators and make our views known. Also to write our legislators and get others to support school libraries and libraries of all kinds.

Public Relations: Lori Mitchell and Rogers Barde passed out the draft copy of the needs assessment – comments can be emailed to Lori. It was modeled on one used by Mountain Plains Library Association for employees and recommended by the State Library at the evaluation workshop. The issue of who to send the final draft to was discussed – just to members or to others on the mailing list – as a way to encourage membership, etc. – still open for more discussion. However it was decided to send the draft copy first to board members and that they will return the assessment ASAP using own stamps and to look at the website (www.surveytools.com). The NMLA website had 444 hits in September. Lori indicated that she needs photos of all board members – in digital format. She also said that the newsletter will be ready to print by Tuesday (Oct. 17) and that she could accept copy until Monday. It will come out by November 1st. She needs 3 to 4 weeks to get the 8 to 12 pages out. Fred Bryant, owner of One Stop does the printing and mailing to 591 on the mailing list. She uses Word Perfect as opposed to desktop publishing.

Nominations Committee: Charlene Greenfield reported that nobody had agreed to run for treasurer – Lori Mitchell may consider. Ballots must be mailed by February 1, 2001; candidate information will appear in the newsletter that comes out before the mailing. Any changes to procedures for balloting must follow Robert's Rules. Thaddeus moved to approve the structure of the ballots and that a call for nominations will appear in the newsletter and with a message on the listserv to go to the website. So far we have Earl Phillips for Vice President, Member at Large 1 – Norice Lee and Olivia Newfield, Member at Large 2 – Kathy Matter, Maggie Reysen, Barbara Rosen, Ken Slagle, Shirlene Gordon.

MPLA (Mountain Plains Library Association): Charlene Greenwood will attend the MPLA meeting in DesMoines and report on issues at our next board meeting.

New Mexico Library Foundation: No report

State Librarian: Heather Gallegos Rex for Ben Wakashige stated that Ben was attending the Western Council of State Libraries. He and others at the library are planning the Leadership Institute for next summer. She said that the Information Caravans were successful. Study Guides for the certification exam are available in PDF format on the State Library website. Annual reports for public libraries are due. Technology Plans for public libraries (for e-rate) are due and will be turned in by January 15, 2001. There will be a Bond Issue in 2002 for technology in public libraries. Working with the NM health Dept. the library is planning expanded information about diabetes, - call Sandy White 1-800-340-3890 from November 13 to 20 for information. Also the Find It NM program has resulted in a 5-fold increase in reference questions answered by the library.

Membership Committee: Rogers Barde reported that Linda O'Connell reported that membership is currently 591, down from a high of 678 in 1980. There were 630 members last spring. She discussed ways to attract new and old members through mailings and especially phone calls. She commented on the uses of the needs assessment that membership and public relations has been working on. It will assess NMLA programs and members needs and desires for services and programs. Board members will receive a rough draft and another on the web to which they are to respond.

Education Committee: Verla Peterson reported that the committee has recommended four continuing education grants be awarded.

Federal Relations Coordinator: No report

Conference site for 2003: Las Vegas is still proposed and Laurie reported that Ruben Aragon of Highlands University hopes to hold the conference there. She commented that it would be useful to have bids from areas in the state that have adequate conference facilities. Joe Sabatini said that we must address geographic balance. Thaddeus and Charlene asked that we consider joint conferences with Colorado, NMCAL, MPLA, BRLA, etc. Laurie said that a bid solicitation must be put in the hands of our paid administrator, (Linda O'Connell). Charlene said that Susan Deese-Roberts might have an appropriate RFP. These and issues involving the mini conference must be dealt with through a bylaws change. More discussion to follow at the next board meeting.

Old Business:

Special Finance Committee: Thaddeus presented the charge, i.e. duties of this committee which were discussed and amended by the board to promote systematic and on-going financial reporting for the NMLA board and members. The first meeting of the committee will be prior to the January board meeting. Laurie appointed Thaddeus Bejnar, Earl Phillips and David Giltrow as members together with the current treasurer, Verla Peterson.

Conference Planning 2001: Vice president Kay Kreihbel asked for an increase from \$60. to \$70. for registration to cover some of the meal costs as conference expenses have gone up. We will vote by e-mail.

Budget report thus far was turned in. Patricia Froelich has expanded the program range with more free presenters. She is working on a post conference program for school librarians on Saturday. A motion to introduce new board members at the Wednesday before the conference food event was approved. A bylaws change would be required to cancel the Saturday board meeting.

School Library Task Force: Charlene Greenwood reported that the statewide meetings were successful and well attended. Many issues were addressed within the report among them the need for administrative support for school librarians, funding, standards and benchmarks, and more library education and training programs in the state. She reminded people to attend the LESC (Legislative Education Study Committee) presentations November 13, 14, 15, 2000.

Reforma SIG: Verla Peterson made a motion for a vote by e-mail to make Reforma a SIG.

Laurie made a motion to adjourn at 5:45 PM, seconded and approved.

Respectfully submitted,

Claire Odenheim, Secretary

Addendum: Due to a malfunction of the tape recorder the meeting recorded at a speed too fast to understand and I had to depend on my notes, memory, and committee reports. Please read the minutes carefully with an eye to revisions before they are approved at the next board meeting. Kris warned me that the tape recorder wasn't working well. I will buy a new one for the next meeting. Thank you.