

**New Mexico Library Association
Executive Board Meeting
July 21, 2000**

Call to Order: President Laurie Macrae called the meeting to order at 10:20 AM at the Tijeras Branch Library in Tijeras. She moved to have the agenda approved. It was seconded and approved.

Roll Call: Laurie Macrae, Norice Lee, Carol Brey, Verla Peterson, Lorie Mitchell, Heather Gallegos-Rex, Patricia Froehlich, Ellanie Sampson, Patricia Seavey, Allison Almquist, Kay Krehbiel, Linda O'Connell, Thaddeus Bejnar, David Giltrow, Toni Beatty, Charlene Greenwood, Joe Sabatini, Claire Odenheim and Linda O'Connell and Olivia Newfield.

Treasurer's Report: Carol Brey reported the following for fiscal year 1999-2000.

Budgeted - \$84,789.00, Expenses - \$93,502.41, Income - \$102,083.57 with a remainder of \$8,713.41.

Although 4th quarter expenses were greater than income, 3rd quarter income made up for it,

Income - \$32,215.00 + 3rd quarter income, Expenses - \$44,830.20.

The Taos conference made a profit of \$11,570.00 as follows: Income - \$52,990.00, Expenses - \$41,419.17. Other items: NMLA operated within budget except for the Legislative committee which went over by about \$1,000. due to Legislative Day activities. There was \$18,290.00 more conference income than previously reported. A \$6,600.00 deposit was made that was previously not reported. The Merrill Lynch Ready Assets Account has \$5,928.00. The Hobbs account for Marion Dorroh was closed out and the \$968.99 went to checking. NMLA CD has \$24,141.02 with the interest accruing to be deposited to checking unless it becomes unnecessary. \$387.00 was raised at conference for NMLF (New Mexico Library Foundation).

Carol Brey moved to pass a budget revision for fiscal year 2000-2001 based on changes made at the May 26th budget meeting, seconded by Thaddeus Bejnar, passed. They are: \$2000. to White House SIG for the upcoming conference, \$250. each to School Librarians and Support Staff SIGs, increase Treasurer's budget to \$3000. for accounting costs. MPLA budget is changed to \$2050. Projected earnings for Albuquerque conference and dues increase expected to make up for additional expenses. Carol moved to take \$2000. from checking to balance the budget for the changes, Carol Brey resigned as Treasurer due to a job change as Director of the El Paso Public Library. Motion to name Verla Peterson the new Treasurer by Norice Lee, seconded by Carol Brey, passed unanimously. Laurie Macrae praised Carol Brey for her work as Treasurer and Verla Peterson for agreeing to take on the job.

Minutes: Claire Odenheim will provide all members of the Executive Board minutes of the Taos meetings (4/26/00, 4/27/00 and 4/29/00) by mail. Copies will be available at the September Board meeting in Socorro. Motion by Thaddeus Bejnar, Laurie Macrae seconded, motion passed.

Archivist: No report.

Awards Committee: Toni Beatty proposed that:

- Libraries not just individuals be eligible for awards each year, a common practice for municipalities.
- \$1400.00 remains in the Awards fund.
- Laurie Macrae mentioned that the public library mission is not well understood and could be helped by the purchase of an ALA produced public relations video emphasizing the notion of indispensable service.

Bylaws and Procedures: Allison Almquist updated the Grey Books with changes as noted:

- Directory 105
- Bylaws 120
- Conference Site Committee 325.1
- Membership 360
- Publication planning guidelines 383
- Newsletter editor 385
- Nominations and Elections Committee 410

Legislation and Intellectual Freedom: Joe Sabatini will arrive after another meeting.

- Laurie Macrae stated that their requests would be similar to last year – agenda will be set by the next Board meeting.
- Rep. Feldman will introduce a memorial in the next Legislature to support public libraries; Taos Rep. Carlos Cisneros will help with the initiative.
- Norice Lee urged members to sign up with Joe Sabatini for the next Legislative Day.

Public Relations: Lorie Mitchell reported progress on the NMLA website. She and Rogers Barde will have an example of an organizational needs assessment ready for the next Board meeting.

Nominations and Elections: Charlene Greenwood reported open positions or changes:

- Four members at large for 3 years
- NMLA joined AASL and needs a representative and delegate to annual conferences – requiring the person to be a member of ALA, AASL, and be attending the annual ALA conference. Allison Almquist said the Youth Services SIG would provide potential names at the next Board meeting,
- Information soon to appear on the e-list and newsletter

Conference Programs: Patricia Froehlich :

- Sent our requests for proposals on e-list, website & Hitchhiker. There are still many openings
- Topics such as genealogy (Albuquerque Public Library) have been covered
- Possible program sessions in planning stage

MPLA: Charlene Greenwood said that no one else has requested the award to attend the annual meeting in DesMoines. She will attend.

- Ten NMLA members were awarded MPLA memberships good until December 2001

New Mexico Library Foundation: David Giltrow mentioned that the Hitchhiker has news of the Foundations Library Legacy Project and mini-grants

- Check the website for information. Larger libraries have been able to administer them easily – help is needed for the smaller libraries.

State Library: Heather Gallegos-Rex reported for Ben Wakashige.

- New brochure which has a tear-off bookmark
- EBSCO added as State Library database
- Library Leadership Institute scholarships will be available by end of August
- Road show to NM cities to publicize State Library programs
- Resource sharing meeting to take place in Socorro July 27th

Detailed information about State Library online databases provided by LSTA monies is available at www.stlib.state.nm.us/magonline.htm

Membership: Linda O'Connell reported for Rogers Barde that news of the dues increase will be in the newsletter. Fifty NMLA members did not renew in April. Website to address the problem.

Local Arrangements: Postponed until Ellanie Sampson could return to the meeting.

Education: Patricia Seavey reported new members for the committee to meet on August 8th.Items:

- Andrea Howe, Mara Yarbrough and Mary Lee Smith to serve
- For next conference, a panel discussion from ALA accredited schools
- Create a Marrion Dorroh brochure
- Conference presentation by Awards and Education committees
- Continuing Education Award of \$200. to Christine Moreland to attend National Archives Institute in Washington DC
- Reimbursement receipts to be cut-off at specific date due to lateness

Discussion items: Carol Brey suggested we provide a list of all scholarships to the accountant. Norice Lee asked that the Marrion Dorroh scholarship be increased from \$1500. to \$2000. to reflect higher education costs. A motion by Kay Krehbiel suggested using CD interest to boost it to \$2500., amended by Carol Brey to \$3000., seconded by Norice Lee. David Giltrow noted that NMLA needs a long-term financial plan to deal with these issues since tapping endowment interest is a short-term solution. Kay Krehbiel and Norice Lee want NMLA to raise funds at conference to support members for advanced degrees. Laurie Macrae wants to drop the issue for now and return to it later. Kay Krehbiel moved to fund Marrion Dorroh for \$2500. for this year, Norice seconded; Carol Brey dropped her motion for \$3000. One nay vote and motion passed. Carol Brey to amend the budget.

Federal Relations: No report

Conference Site: Betsy Krauss resigned, Laurie Macrae and Susan Dees Roberts to make proposal. Charlene Greenwood visited the Las Vegas/Highland University site and reported that they have good technology support in place, but rooms are a problem. Laurie Macrae remarked that one of our biggest problems now involves technology support for conferences and that a committee with more members may be needed, but that this could be discussed at the next Board meeting. Linda O'Connell said professional staff person could make the decision on site selection but Thaddeus Bejnar suggested that staff person could prepare a report for the Board to act upon.

Old Business: Discussion items:

- Full time executive director for NMLA would create problems re: paid space and equipment. Carol Brey noted budgetary issues and that financial planning needs to be considered
- Comparisons and contacts with other state library associations regarding executive director/staff positions and costs as well as legal aspects of paid employees discussed
- Linda O'Connell is on contract to supply specifics / these could be increased
- Thaddeus Bejnar said NMCAL people could form a committee to study the issue
- NMLA goals are related to financial plan – Lorie Mitchell could put request on website for volunteers to serve on a long-range financial planning committee

Laurie Macrae appointed Thaddeus Bejnar to prepare a charge with Charlene Greenwood and Ellanie Sampson on financial planning for the October 3rd Board meeting.

New Business:

Vice President's report – Kay Krehbiel reported that the 2001 conference theme will be *Library Odyssey 2001* with an emphasis on the human side to focus on teen, Gen X issues and entertainment technology with learning styles as an important factor. Copyright and privacy need to be addressed. Other:

- Banquet with seating for 300 - 500, for \$50. and serve as fundraiser with speaker to appeal to persons outside the library profession
- Logo designed by Shawn of One-Stop
- Albuquerque conference center is contracted, but NOT yet wired for all technology needs
- 80 booths will be available, they are to be 10 x 10

A motion, after much discussion, to raise the vendor fee from \$350. to \$400 and to allow sharing of booth space by small NM presses was made by Thaddeus Bejnar, seconded by Norice Lee, and passed. Linda O'Connell will send notices to the Director of New Mexico Publishers Association informing them.

- Linda O'Connell's contract discussed. She added items to her contract to be renewed, indicated that in her 5 years with NMLA there has been "job creep." Laurie Macrae recommended that her gross receipts tax be included in her contract for the following year since it was not budgeted for this year.

Motion by Carol Brey to accept the contract, seconded by Thaddeus Bejnar, approved. Linda O'Connell praised for doing a terrific job for NMLA.

A motion by Laurie Macrae to provide a one time \$500. contribution to ALA Spectrum Fund was approved after discussion with one nay vote noting disapproval of interim measures.

- Kay Krehbiel noted that scholarships are especially needed for Native Americans.
- Norice Lee reported that the mini conference site and theme not yet selected but would be south and/or central. Committee to meet during lunch following this meeting.
- Conference evaluation report will be discussed at the next Board meeting.
- Support Staff SIG approval motion by Carol Brey, seconded by Norice Lee. Motion passed.
- It was noted that Reforma is an affiliate of NMLA and doesn't need to be a SIG. Norice Lee to discuss this issue with Gwen Gregory. No Budget for this year.

Motion to adjourn at 12: 45 PM by Thaddeus Bejnar, seconded by Carol Brey, Motion passed.

Respectfully submitted,

Claire Odenheim, Secretary