

NEW MEXICO LIBRARY ASSOCIATION
 Executive Board Meeting
 New Mexico Institute of Mining & Technology Library
 Socorro, New Mexico
 January 8, 1993

The meeting was called to order at 1:00 p.m. by President Drew Harrington. Drew welcomed the group and noted that the group from Las Vegas was unable to attend because they were snowed in. Drew introduced Donnelyn Curtis, the new Newsletter Editor. All present introduced themselves.

Members Present:

Alison Almquist	Kay Krehbiel	Clara Rey
Barbara Billey	Laurie Macrae	Joe Sabatini
Daryl Black	George Marr	Allen Schwartz
Kathy Costa	Gary Mayhood	Elvira Segura-Langton
Donnelyn Curtis	Betsy McGuckin	Jeanette Smith
Serena Douglas	Jennifer Minter	Robert Upton
Kathy Flanary	David Null	Benjamin Wakashige
Mary Grathwol	Sylvia Ortiz	Cheryl Wilson
Drew Harrington	Marilyn Reeves	

ANNOUNCEMENTS:

Drew announced that Joe Sabatini had informed her that Edward Lujan, an Honorary Life Member of the Association, had passed away. Joe sent flowers in the name of the Association and Drew sent a card to the family.

The Association received a letter of thanks from Charles Townley for the NMLA contribution of \$100 to the Transborder Library Forum.

Drew reported that a telephone poll of voting members resulted in unanimous support for a letter of support for school libraries sent to Virginia Trujillo, President of the New Mexico State Board of Education.

OFFICER, NEWSLETTER EDITOR, AND STATE LIBRARIAN REPORTS

Secretary: Jeanette Smith entertained corrections, additions, and modifications to the minutes of the September 18 Executive Board meeting. There were none. Elvira Segura-Langton moved and David Null seconded the motion that the minutes be accepted as written. The motion carried.

Jeanette also announced that NMLA stationery was available at the meeting.

Treasurer: David Null announced that NMLA is still in decent financial shape. The mini-conference made a profit of \$901.29. There may be about \$50 additional profit outstanding. Before giving his report on investments David discussed a discrepancy in the Marion Dorroh account, which our accountant would like to reconcile. The audit from last year showed under assets \$4,393 in "savings account," which is the amount in the Marion Dorroh account, and

under liabilities \$7,940 as "designated for scholarships." David has tried to reconstruct the history of this problem with archivist Paul Agriesti and former NMLA accountant Carol Grassham, particularly for the year 1985, when a \$3,000 CD was cashed and combined with the savings account to form the Marion Dorroh account. David recommended that the Board say officially that it thinks that the higher figure is a mistake, and that \$4,393 is the correct figure. After discussion, the Board did not take a formal vote, but indicated by a show of hands that it accepted David's recommendation to reconcile the books to the lower figure of \$4,393. David then discussed investments. He did not reinvest the \$12,676.57 CD at SunWest Bank for one more month when it matured at the beginning of December, so the bank automatically reinvested it for three months. David asked the Board how much it wanted to keep in reserve in short term secure accounts from which money can be drawn if needed in a crisis. If NMLA keeps \$10-15,000 in reserve, that would leave about \$25,000 to be invested in longer-term investments. David discussed CDs, treasury bills, and mutual funds, and recommended that we put our money in mutual funds. He also suggested that NMLA consult a financial planner. He mentioned that ALA took a survey of chapters to see whether they would be interested in piggybacking on to the ALA investment program. Drew asked how a broker would be selected. George Marr suggested approaching three "safe" brokers, and asking them to design a mutual fund program with safeguards built in. Ben Wakashige will obtain information on the ALA package at Midwinter. Joe Sabatini noted that the annualization of the NMLA dues structure has resulted in a regular flow of income throughout the year. David stated that he had read that non-profit organizations should have a year's worth of money in reserve. Sylvia Ortiz asked what other uses NMLA would have for the money rather than investing it. Other suggested uses included the proposed Executive Director position, grants for networking, the Emporia program, and long range planning for the Association. Cheryl Wilson noted that our tax-exempt status precludes our saving money, and that our accountant will ask why we are saving it. She suggested that NMLA hold a "blue sky" brainstorming session with broader-based participation by the membership. Drew suggested that a retreat be planned after the Annual Conference. Joe Sabatini suggested that the Association would have a six month time period to identify objectives, prioritize them, and come to a decision. The CDs could be organized to have them mature at the same time, and then the Association would have the money to implement the decision. At the June Executive Board Meeting enough process would have taken place that we can instruct the next Treasurer on how to proceed. With no objections from the Board, Drew directed David to proceed with information gathering on investment programs, and to arrange current investments so that they mature in August. Barbara Billey moved and Ben Wakashige seconded the motion that the Treasurer's report be accepted. The motion carried. Drew then conducted a discussion of the proposed brainstorming session. The last time such a session was held was for Library Systems 2000 in Las Vegas, attended by 40-60 persons. Cheryl Wilson suggested that the group for this meeting should consist of about 30 active participants. Serena Douglas recommended that school librarians be represented. Drew stated that all types of libraries, but not non-NMLA members, should be represented, and that NMLA divisions and round tables could select participants. Barbara Billey suggested that NMLA goals should be tied in with strategic planning. Cheryl suggested that an idea person such as Dwight Myers as a moderator would draw the best out of the group. Drew stated that before the pre-Conference Board meeting, she and Alison will come up with a plan of how to choose delegates to the session. The Board can modify this plan, which can then be presented to Annual Conference attendees. Barbara Billey was added to this planning group. In response to a question by Donnie Curtis, Drew stated that she thought that the delegates should represent the opinions of the membership. The proposed position of Executive Director should be one of the issues discussed at the session. Kathy Flanary moved and Elvira Segura-Langton seconded the motion that a think tank meeting comprised of NMLA delegates

be held in the spring to determine long-term strategic planning for NMLA. The motion carried.

President--Approval of Items to be Submitted to the Membership at Conference: Drew Harrington asked for Board approval of presenting to a vote by the general membership the proposed Bylaws change transferring duties of the Publications Committee to the Public Relations Committee to reflect the dissolution of the Publications Committee, as recorded on page 16 of the minutes of the September 18 Executive Board meeting. Drew then asked for Board approval of presenting to a vote by the general membership the proposed switching of program duties for chairs and vice-chairs for Conference and mini-conference programs. Drew pointed out that this would require changing the bylaws of each division and round table. Drew stated that Cheryl had suggested that the matter be brought to the divisions and round tables as a discussion item. Cheryl noted that the reasons for the change needed to be presented. Drew stated that the primary reason was to give the vice-chairs experience in planning a mini-conference program before they planned an Annual Conference program. Other reasons discussed were that the vice-chairs would be able to work with their own budget and their own work program. It was noted that there must be consensus throughout the divisions and roundtables; otherwise different groups would make different decisions. It was also noted that sponsorship of a program at the mini-conference is not required. Joe Sabatini stated that there is no reference to a mini-conference in the Bylaws; it is treated as any other continuing education activity. Drew asked if the Board wanted to stick with the motion passed at the last meeting to change the Bylaws, or to rescind it. Kathy Flanary moved that we rescind the motion. When the minutes for the June 4 meeting were checked, it was determined that the motion passed at that meeting was to refer the issue to the Bylaws and Procedures Committee (p. 4 of June 5, 1992 minutes). Kathy withdrew the motion. When Drew asked Cheryl to make a recommendation, Cheryl stated that should the consensus of the Board be that this change should take place, we can notify all the division and round table members of the change a month before Conference, and vote at Conference, because this is a Bylaws change for round tables and divisions. In the NMLA Bylaws, we can move the statement that the vice-chair be responsible for planning the Conference program to the statement of responsibilities for the chair. We could mail that out in the NMLA Newsletter. Cheryl asked whether the Board really wanted to do this; the Bylaws Committee was directed by the Board to look at it. David Null moved and Kathy Flanary seconded the motion that given the problems that have come up during the discussion, we should leave the duties of the chairs and vice chairs as they stand. The motion carried. David Null suggested that the status of the mini-conference be put on the agenda for discussion at a future meeting. Daryl Black suggested that it be discussed as part of the overall planning process.

First Vice President: Alison Almquist reported that the Conference Arrangements Committee is working very hard, and thanked Ruben Aragon and George Wang. Thirty-three vendors have signed up. Some vendors have cancelled because they cannot fly into Las Vegas. Alison would like to have 10-15 more vendors. There were approximately 56 vendors last year. Alison asked the Board to check the conference program over for mistakes or conflicts. Alison noted that two Educational Technology Round Table programs are scheduled twice. Kathy Flanary requested that "Grants and Fundraising:" be added to the title of the Post Conference, and to add to the information about the speaker that she was formerly the Executive Director of the Albuquerque Community Foundation. The Post Conference will be at Luna Vocational Technical Institute. Alison doesn't have meal prices for that location yet. Elvira Segura-Langton asked that the title for the LUISA presentation indicate that it is a poetry reading. Alison reported that in deference to Highlands University policy, no alcoholic beverages are served on campus. Ben Wakashige asked whether dorm rooms would be available; Alison stated that to the best of her knowledge

they would not be. The Conference Arrangements Committee has 45 fewer days planning time this year than other conferences. Sylvia Ortiz noted that the title of the Online Round Table program is not very descriptive. Drew noted that ALA President Marilyn Miller is speaking on Thursday. Alison stated that there is a long handout for the Susan Silk workshop, which will be distributed at the workshop. Alison offered the Board a choice of food for the Wednesday Board luncheon; the Board selected green chili and cheese enchiladas. There will be a vegetarian selection for the Awards Banquet. Alison requested Board approval of the conference program including the corrections. Ben Wakashige so moved, and Jeanette Smith seconded the motion. The motion carried. Drew complimented Alison on a doing a great job, and she received a round of applause. Drew commented that the Conference Site Committee might consider airport availability as part of the site guidelines. Sylvia Ortiz responded that this would limit choice of places. George Marr suggested that transportation information be given beforehand to the vendors. Alison stated that this had been done. Joe Sabatini reflected that the state association needs to visit places where we might not make as much money as the bigger places to show that we really are one state. George Marr stated that we made more money in Roswell and Farmington than in Albuquerque. Daryl Black also complimented the hospitality in the smaller towns. Alison stated that tourist packets on Santa Fe and Las Vegas were sent to vendors.

Second Vice President: Barbara Billey reported that 86 persons attended the mini-conference. Seven programs were held; some were standing room only. We made approximately \$900. Individuals came from all types of libraries throughout New Mexico. Barbara thanked the divisions and round tables for doing a good job on their workshops. She stated that the staff at NMSU Grants were very helpful. According to the evaluations, the attendees want a mini-conference once or twice a year. They also asked that the State Library provide more workshops. Barbara sent copies of the evaluations to the people who put on workshops. During discussion, Ben Wakashige commented that it was good to see the Native American librarians attend the mini-conference. Sylvia Ortiz commented that the appeal of the mini-conference is the workshops. Joe Sabatini made a political geography comment that the next mini-conference needs to be in the southeast part of the state, perhaps Carlsbad.

ALA Councilor: Ben Wakashige stated that he did not have a report. The gay issue will be controversial at Midwinter in Denver. Ben invited the Board to express any concerns to him.

Newsletter Editor: Donnie Curtis reported that she is putting together the Newsletter. The deadline for getting material to her is January 15, and she will get it to the Lindseys by January 25. The Lindseys will attempt to get it produced and mailed by February 17, a month before the Conference. This schedule is tight. Donnie gave he Board her address, P.O. Box 3358, Las Cruces, NM 88003; her FAX number, 646-4335; and her E-mail address, dcurtis@lib.nmsu.edu.

State Librarian: No report.

DISCUSSION ITEMS

Regional Networking: Allen Schwartz distributed a sheet entitled 11 Partial List of Networks Throughout New Mexico, 11 and commented that there are so many networks throughout New Mexico that it almost seems out of control. In connection with LSCA interlibrary cooperation grants, the State Library has noticed that there is a lack of planning. There is a lot of duplication in networking, while some small, special, and school libraries are left out. Allen suggested that it is important to work with the leadership of the State Library and NMLA in

planning for regional networking. He pointed out some of the various regional networks on a map. He suggested that grass-roots input is necessary. He then distributed a document entitled "Planning for Regional Library Networks," by the California Library Networking Task Force. He likes the concept and planning process demonstrated in this document, which divides California into five mega-regions. The NMLA Special Committee on Automation and Networking has had a hard time because of the diversity of needs in the state; some areas of the state need telephones, while some areas want mega-computers. Allen would like to see an action plan, to see the pieces fit together to work toward a common goal. He stated that Karen Watkins likes the idea of establishing a test site. Ben Wakashige commented that this concept could work in a "show me" state like New Mexico. Allen noted that unless you start at the grass roots for regional planning, you don't know the needs of that area. Networking can erase state lines, such as Raton working with Trinidad or Farmington working with Durango. Daryl Black stated that this issue needs to be addressed at the spring planning meeting; perhaps NMLA could contribute financially to a test site. Kathy Flanary suggested that a networking survey be sent to state librarians; Drew replied that with different definitions of networking, it would be difficult to construct such a survey. Laurie Macrae noted that legislators want to know why there isn't cooperation between various types of libraries during times of low funds. Also, regions already exist. We can make arbitrary "divisions, but administrative divisions already exist. Perhaps NMLA could sponsor as a test project a cooperative meeting within an administrative area. Mary Grathwol stated that 34 states have legislation concerning multi-type library cooperation, but not New Mexico. Joe Sabatini noted that the 1963 New Mexico library law encourages networking. However, the state needs legislation and funds, and needs to overcome parochialism. Kathy Flanary read an article stating that Senator Bingaman is investigating the role of federal funding for public libraries. He is seeking input from citizens on the proposed legislation during the 103d Congress. A second article stated that a pilot interactive technology network, funded by the Department of Defense during the 102nd Congress, is underway in Los Alamos to assist elementary and secondary students' skills in math and science. Drew noted that some important points had been brought up concerning networks, but that the Board could not come to a conclusion during this meeting. She suggested that the issue be brought up at the spring planning meeting, and that the delegates be made aware of specific points brought up at the Board meeting. She also suggested that perhaps NMLA could contribute matching funds with state funds for networking. Allen Schwartz and Robert Upton noted that the State Library does not plan to work on networking until the next fiscal year, but does want NMLA to start thinking about it. Drew asked Allen to compile a list of network contacts in the state; he will follow through. Joe Sabatini suggested that the list be published in the Hitchhiker or the NMLA Newsletter.

Committee Work Programs and Goals: Drew Harrington commented that NMLA has discussed the issue of whether committees were required to have work programs and goals three times now. At the last meeting it was decided that Drew would contact Lois Godfrey for her memory of the matter, and that Cheryl Wilson and Joe Sabatini would read through the Bylaws and give their opinions. Drew reported that Lois told her that to the best of her recollection the committees could be given a charge by either the President or by the Library Development Committee, but that it was not mandatory, and that it was purposely left ambiguous because sometimes it was appropriate for committees to have charges, and sometimes it was not. Joe Sabatini sent Drew a letter in November. Drew did not read the entire letter but highlighted a section. Joe went through the history of the issue going through old minutes and his memory, and concluded that the Library Development Committee has the authority to assign work programs to whichever NMLA committees they believe need to be active in particular areas.

Drew asked Cheryl Wilson to summarize a written report she had handed in at the beginning of the meeting. Cheryl responded that unlike elected division and round table officers, who must prepare a work program, the Bylaws state that committee chairs appointed by the President shall submit a program plan to the President before the second Board meeting. Cheryl's opinion was that the President can develop activities (work program) for a committee to carry out in addition to those responsibilities defined in the

Bylaws and Procedural Handbook: Drew concluded that there was probably a good reason to have done it that way in the past and to leave it that way. She stated that when it is necessary for a committee to have a work program in addition to their assigned duties defined in the Bylaws, those may be assigned by either the Library Development Committee or by the President if there is a need to do so. Drew asked Marilyn Reeves if she was comfortable with this conclusion. Marilyn stated that she was.

Status of Proposal for Executive Director: Drew Harrington stated that as a courtesy to John Brewster who was not present, the issue would be tabled. As a point of information, Drew reported that she and David Null got together to discuss what money could be cut from the budget if an Executive Director took over certain duties. David stated that they had looked at the bills for the Lindseys for April through September 1992. In six months we spent a little over \$7500, of which only \$1700 went to ' the Lindseys; the rest went for mailing, copying, the Newsletter, and other costs. David felt that \$4000-4500 per year could be freed up to pay the Executive Director's salary, but did not know where the rest of the money would come from. George Marr suggested that printing prices be compared. Drew suggested that the money will need to come from other sources; perhaps a goal year should be set, which would affect how funds are invested. Robert Upton noted that an Executive Director could generate funds. Cheryl Wilson asked whether there were any professional executive directors already working in the state. Joe Sabatini responded that there were, and that John Brewster was aware of that fact. David Null moved and George Marr seconded the motion that the issue be tabled until the next meeting. The motion carried. Daryl Black noted that George. was not eligible to second the motion; Barbara Billey then seconded the motion.

DIVISION REPORTS

College, University, and Special Libraries: Jenny Minter reported that CUS is sponsoring with the Online Round Table and the Educational Technology Round Table a workshop being held in Las Cruces on February 5. It is the "Basic Network Survival Course." Valerie and Jenny have met several times to discuss the project. Because the response has been so great in Las Cruces, they may do another workshop in Northern New Mexico; if so, it will be announced at a later time. CUS Vice-Chair Carmen Ward and Jenny put together an Information Exchange Survey which was sent out with the registration forms for the workshop. They haven't had a very good response yet. Jenny will report on this in Las Vegas. Carmen has been working hard setting up the program for Las Vegas. CUS is sponsoring this program with the Special Libraries Association and the New Mexico Consortium of Academic Libraries. It will be a panel discussion by representatives from the Library Alliance. CUS has contacted an individual regarding serving as incoming Vice-Chair. This person is "thinking it over."

Public Libraries: Clara Rey reported that the program "On the Outside Looking In" was presented by Pat Boyd at the mini-conference. Approximately 22 people attended. Clara noted that she appreciated the evaluations of the program, which will help with future program

planning. The program "Managing Problem Patrons" will be on January 15 at the Main Library in Albuquerque. The New Mexico State Library is offering .7 CEUs for those attending. The nominating committee, consisting of Dolores Padilla, Joan Chavez, and Karen McIntyre, has submitted the name of Lucie Olson from Socorro for the office of Vice-Chair/Chair-Elect for 1993/1994. Lucie has been contacted and has agreed to be nominated. Bambi Adams, Vice-Chair, has planned a program with the Library Instruction Round Table for the 1993 conference. It will be entitled "Global Literacy: Not for Public Libraries Only," and will be presented by Phil Yeh.

Services for Youth and School Libraries: Serena Douglas reported that SYSL has had a busy year. The work program has not been completed, but Jerry Klopfer, incoming Chair, is excited about continuing the work. The standards committee voted to stay together until their job is finished. The standards committee sent a survey to 650 public, private, parochial, and BIA schools, and have received 91 back. The surveys reveal that school libraries are in deperate shape and are in need of training and support. The survey results will be compiled and published. SYSL sponsored a panel discussion at the mini-conference. The networking committee is still working. The Division has been working with Elaine Goodman of the State Library on their annual survey to be sent out to school libraries in March or April. Jerry Klopfer has set up some good sessions for Conference; Serena expressed the hope that school library personnel, not just librarians, will be encouraged to attend them for training and support.

ROUND TABLE REPORTS

Documents: Kay Krehbiel reported for Laurie Chaney that the Round Table sponsored a successful program on American Indian Statistics at the mini-conference in Grants. Approximately 35 people attended the presentation which was given by representatives of the u.s. Census Bureau. Karen George of NMSU has accepted the nomination for Vice-Chair of the Round Table for the coming year. The Conference program on preparing a small map collection will be of interest to public and school librarians.

Educational Technology: Kathy Flanary stated that her report was basically a repeat of Jenny Minter's CUS report. The Round Table plans to poll its membership by means of a questionnaire, which Kathy has ready to mail January 18. Richard Bell organized the three Conference programs.

Library Instruction: Betsy McGuckin reported that the Round Table is looking forward to a Conference program on "Global Literacy" by Phil Yeh. Kris Wycisk has agreed to be nominated as incoming Vice-Chair. Ellanie Sampson, current Vice-Chair, is working on the work program for next year.

Local and Regional History: Cheryl Wilson reported that the nominating committee nominated Peter Ives of the UNM Parish Library for the position of 1993/94 vice-Chair/Chair-Elect. Harry Elms, Superintendent of Fort Union National Monument, will present a program on Fort Union during Conference. Mary Elms, Vice-Chair/Chair-Elect, planned the program. On the 1992/93 work program, on February 2, a New Mexico Newspaper Project information session will be held at the NMSU New Library for library and county staff members from Sierra, Dona Ana, and Otero counties interested in the project. The presenters will be project staff members. There will be no charge for the information session. A list of recently published local histories will be published in the next Newsletter.

LUISA: Elvira Segura-Langton reported that the program "Native/Hispanic Encounters," jointly sponsored by LUISA and the Native American Round Table at the October mini-conference went well. The room was filled to capacity and many stayed afterwards to speak to the presenters. Upon learning that LUISA membership had fallen short of the required number to maintain voting status on the Board, a bulk mailing encouraging NMLA members to join LUISA was sent out. Elvira believed that the mailing worked and that LUISA now can maintain voting status. Vice-Chair Claire Odenheim has booked Joseph Somoza, a much-published international poet, for a reading at Conference. A nominating committee consisting of Kathy Costa and Elvira Segura-Langton has submitted the name of Adriana Ortega, children's assistant at Santa Fe Public Library, as a candidate for Vice-Chair/Chair-Elect for 1993/94.

Native American Libraries: No report.

Online: Gary Mayhood reported for Valerie Horton that Harold Bogart from the State Library is nominated for Vice-Chair of the Online Round Table. Thanks to the nominating committee consisting of Roger Steeb, Peggy Giltrow, and Cherrill Whitlow. David Hughes, President of Old Colorado City Communications, will speak at Conference on NREN. NREN is Vice-President-Elect Gore's legislation creating a national electronic network to replace the Internet. An article appeared in the December Newsletter on "Electronic Reference Resources in New Mexico Libraries." The final report in the series deals with cooperating automation networks and shared computer resources and will appear in the next Newsletter. A workshop on "Basic Network Survival" for librarians will be hosted in Las Cruces on February 5th. The workshop is co-sponsored by cus and the Educational Technology Round Table. A committee consisting of Valerie Horton, Carol Boyse, Peggy Giltrow, and Ruth Krug have prepared a revision of the Online Round Table's bylaws. The bylaw changes basically broaden the focus of the Online Round Table from online searching to other automated online library functions. These bylaw changes are appended to the Round Table's written report and will be brought before the membership at Conference.

Technical Services: Gary Mayhood reported that a set of bylaws for the Round Table has been drafted and is currently being revised by a committee consisting of Gary Mayhood, Barbara Spivey and Margaret Weaver. A copy of the original draft is attached to the Round Table's written report, and the final version will be presented to the membership at Conference. The nominating committee, consisting of Gary Mayhood, Susan Sheldon, and Kathy Sowa, will meet via a telephone conference call this Monday to nominate a candidate(s) for Vice-Chair for the coming year. An article on the Round Table is planned for the upcoming issue of the Newsletter. The Round Table sent letters to all attendees of the MARC workshop at the mini-conference asking for their support. Gary thanked Barbara Billey for her efforts in organizing the workshop.

Trustees & Friends: No report. George Marr and Drew Harrington commented that this is an important group. Les Lesperance is still working on finding a Vice-Chair, and would appreciate suggestions for candidates. This group is sponsoring a program at Conference.

COMMITTEE REPORTS

Awards: Mary Grathwol reported that like last year a number of nominations were received for the Library Leadership Award that were very local in nature, more appropriate for the Community Achievement Award. She distributed a written report detailing the number of

nominations for each award and noting that five nominations for the Library Leadership Award were transferred to the Community Achievement Award. The committee recommendations are: Honorary Life Membership, Nancy Ebeling of Dennis Chavez Elementary School in Albuquerque. New Mexico Library Leadership, Ben Wakashige, WNMU Library Director. Trustee of the Year, Howard Madden of the Friends, Bosque Farms. Community Achievement, Toni Beatty, Director of the Rio Rancho Public Library; Judy Elstner, Estancia Public Library; Barbara K. Garrison, La Cueva High School in Albuquerque; and Richard Rumpf, library organizer in Edgewood. There were no nominations for the Legislator of the Year Award. Mary noted that next year's committee may want to seek a more appropriate title for the Trustee of the Year award because it does not reflect the eligibility of members of Friends groups to be nominated. Also, the text for the Community Achievement Award may need to be clarified because it mentions trustees, and it is unclear which award best suits a good board member. It was clarified that it was OK if an Awards Committee member was nominated for an award if the member did not take part in the deliberations for that award. It was also clarified that the award winners are guests at the banquet. Daryl O Black of the Public Relations Committee will meet with Mary concerning awards publicity. Alison Almquist moved and Jenny Minter seconded the motion that the awards be approved. The motion carried. Drew thanked Mary and her committee.

Bylaws & Procedures: Cheryl Wilson announced that she had distributed a pink replacement page for the first page of the directory in the Procedural Handbook as well as a page for the Local Arrangements Committee for the Las Vegas Conference.

Conference Site: Sylvia Ortiz reported that after an evaluation of the possible conference sites, dates, and conflicts, the committee makes the following recommendation: That the 1994 NMLA Annual Conference be held in the City of Albuquerque in the Convention Center, April 26-29, Tuesday through Friday. Sylvia asked the Board to review the advantages and disadvantages of the site submitted in the committee's written report. Drew Harrington noted that it will be up to Barbara Billey to decide if there will be a pre or post conference. Joe Sabatini suggested that if the Convention Center is not scheduled for Saturday, there are other sites in the area that could be used for the Saturday Board meeting. George Marr noted that the State Fair site in Albuquerque is new, is reasonably priced, and has large meeting rooms and easy parking. Sylvia replied to a question by Marilyn Reeves that audiovisual equipment may be brought in from the outside or rented through the Convention Center. Sylvia stated that renting the Convention Center would be very expensive. Alison Almquist stated that the fee charged exhibitors in New Mexico is low compared to the national figures. Marilyn Reeves asked whether some of the larger hotels would be cheaper to rent. Donnie Curtis noted that the Convention Center seemed almost too big. Drew suggested that the Board approve the city, but look at other sites in the city. Drew suggested that Sylvia have the people at the Convention Center look back in their archives for approximate costs. Sylvia stated that having the conference agenda will help her in determining how many rooms are needed. George Marr noted that the Albuquerque Convention and Visitors Bureau is very helpful. Cheryl moved and Elvira Segura-Langton seconded the motion that the 1994 NMLA Annual Conference be held in Albuquerque on April 26-29. When it was questioned whether the dates should be included in the motion, Cheryl amended the motion to say that the 1994 NMLA Annual Conference be held in Albuquerque. The second stood on the amended motion. The motion carried. The committee will look at some other alternatives for a site in Albuquerque.

Education: Drew Harrington read Kathryn Lopez' report. There were eight applicants for the five \$1,000.00 scholarships offered by the Association this year. Applications were copied and

sent to all voting members of the committee. Of the eight members, five responded, making a total possible points of 500. The five winners were: Kathleen LeFebre of Socorro, Jacqueline Etulain of Tucson, Bettina Romero of Las Vegas, John S. Kemp of Albuquerque, and Alicia "Rhen" Busch of Rio Rancho. So far we have received no applications for the Marion Dorroh grant. One inquiry has not returned any information. The deadline is January 15. The requirement that one must be a full time student is probably the primary reason there have been no applications - everyone is holding on to the job they now have. The scholarships for the graduate study are very important and definitely there is a need for such help as evidenced in the applications. The committee still feels that there is a need also for help for the library paraprofessionals who have not had the opportunity to go to college but would like to pick up hours in library skills on the undergraduate level. Most colleges offer some of these. Northern New Mexico Community College offers well rounded courses that are of great help to paraprofessionals in our schools and in our small public libraries. Two or three tuition scholarships to be given for undergraduate work in library science would send encouragement to many of our paraprofessionals and members of minority groups who have not had the opportunities to earn a Bachelor's degree. No special programs have been planned by the Education Committee for the Conference in Las Vegas. After reading the report, Drew noted that Jacqueline qualifies as a candidate for the Marion Dorroh, and has mentioned it to her. If the Marion Dorroh is awarded, perhaps one of the five \$1,000.00 scholarships can be awarded to another person. Joe Sabatini suggested that if the \$1,500.00 Marion Dorroh amount causes hardship with WICHE for the recipient, perhaps the amount can be reduced under special circumstances. Allen Schwartz noted that the Emporia program has been enthusiastically received in the state. About 70 students are enrolled. He suggested that paraprofessionals apply for job enrichment grants. This opportunity will be promoted in the Hitchhiker and the Newsletter. Allen announced that it will be announced soon that librarians can sit in on Emporia classes unofficially without charge. Drew asked if reducing the Marion Dorroh amount required Board action. Joe responded that the name of the recipient and the amount are part of the Education Committee's recommendation. Cheryl Wilson noted that NMSU staff members have been accepted into the University of Texas program at the University of Texas, El Paso, and that they could apply for job enrichment grants. Allen noted that the scholarships are not limited to Emporia. This year's scholarships were funded under a special one-time appropriation.

Legislation & Intellectual Freedom: Laurie Macrae reported that Roger Morris of KNME-TV and Senator Pete Campos from Las Vegas will be the speakers at the committee's program at Conference, "Importance of State and Federal Funding for Libraries and How to Make Government More Responsive to the Needs of Libraries." Three organizational meetings of the Legislative Network have been held in Las Cruces, Roswell, and Albuquerque.

Library Development: Marilyn Reeves distributed written copies of the draft 1993/94 Goals and Work Program. The committee met on November 6, and had some questions which Marilyn wanted to clarify. cus plans to co-sponsor a workshop/special program with Technical Services, but needs to contact that round table about it. The Public Libraries Division plans to co-sponsor a program on public relations with the Public Relations Committee. SYSL will establish committees to assist in establishing the work program. The Technical Services Round Table needs to include the proposed survey in its budget, and should work with the Public Relations Committee on its proposed publicity campaign. The Trustees & Friends Round Table plans to educate trustees and friends on how to best approach officials about library funding. They plan to do this in conjunction with the Legislation & Intellectual Freedom Committee, and should contact that committee about it. The Legislation & Intellectual Freedom Committee plans to

improve the working of the Legislative Network in cooperation with Friends of New Mexico Libraries and the Trustees .& Friends Round Table, and needs to contact those groups. The draft proposal of the 1993/94 Goals and Work Program will be submitted for approval at the post-Conference Board meeting.

Local Arrangements: Alison Almquist reported for the committee that they have been working very hard trying to tie up loose ends. The Mariachi Grande Band has been booked for the exhibits opening on Wednesday. Fred Salas, pianist, will perform at the Awards Banquet. If further entertainment is required, please notify Janet Maes at Luna Vocational Technical Institute at 505-454-2500. A weekend trip to Las Vegas, Nevada, will be auctioned as part of Las Vegas Casino Night. A number of local businesses are donating prizes for this event. Tina Romero is collecting items for the Silent Auction. The registration committee is receiving and copying flyers for the packets. The majority of meetings will be held at the Wilson P.E. Complex along with the exhibits. The Post Conference will be held at the Luna campus. Fees have not been set for the Post Conference. Drew suggested that they not exceed \$25. Kathy Flanary moved and David Null seconded the motion that the fees for the Post - Conference not exceed \$25. The motion carried.

Membership Committee: Joe Sabatini showed the new membership form, pointing out the lines "Information shown here will be included in the directory" and "The Association may occasionally share its mailing list with commercial organizations. Check here if you do not wish to receive such mailings." Two thousand forms have been printed; 1200 will go to non-members in the pre-Conference solicitation. A floral tribute was sent on behalf of the Association to the funeral of Edward J. Lujan, Honorary Life Member. The Non-Member data base is being updated. Joe thanked those responding. He plans to get the data base to Las Vegas by the end of next week to help the accuracy of the pre-Conference mailing. He hopes that librarians, paraprofessionals, and others interested in hearing from NMLA are on the list. There is a slight upturn in membership compared to last year; the count is currently 558. Membership in the Documents and Technical Services round tables currently falls slightly below the number needed for voting status. The calculation takes place on March 2. Joe noted that page 4 of the membership directory contains the membership codes. Joe has distributed membership lists to division and round table chairs as of January 1. He will send an updated membership directory to the Local Arrangements Committee for use in registration, and will give it to anyone else who needs it. Donnie Curtis will put a note in the Newsletter that people who wish to be excluded from receiving commercial mailings before they renew their membership should contact the Lindseys directly. The membership form and dues schedule can be printed as space permits in the Newsletter.

Nominations and Elections: Daryl Black reported that a special mailing was sent to all NMLA members prior to the November 1 deadline containing the names and brief descriptions of nominees for 2nd Vice President and Treasurer, and petitions for other nominees. This information also appeared in the Newsletter. As of the January 1 deadline, no petitions had been returned to the committee. Thus the slate of Kathy Flanary, Karen McPheeters, and Ellanie Sampson, 2nd Vice President, and Katie Kierst and Virginia Seiser, Treasurer, stands. Biographical information on candidates, voting instructions, official ballots, and return envelopes will be sent February 1 to current NMLA members of record as of January 1, 1993.

Public Relations: Daryl Black reported that the committee has been busy. They met the night before the Board meeting on scripting the publicity video. It is going to be lively, creative, and

very representative of what we are as a group. The video won't be ready for Conference this year, but it may be ready for display at Conference next year. The committee is soliciting color transparencies, slides, black and white negatives, and 1/2 inch videotape contributions. Specifications will be publicized in the Newsletter and the Hitchhiker. The committee has met 5 times since the September 18 Board meeting. They have established their goals and work program for 1993/94, established a detailed calendar of activities for inclusion in the Blue Book, and worked on the NMLA video, news releases, and publicity. If there are additions or corrections to the calendar, please let Daryl know. Arnold Trujillo of Luna Vocational Technical Institute in Las Vegas has volunteered to take pictures at Conference. He will be given photo assignments, and it is hoped that he will also do videotaping. If he is needed to photograph your program, please let Daryl know soon so that Arnold can be given a written schedule of events to cover. In response to a question by Cheryl Wilson, Daryl responded that the Nominations and Elections Committee will be counting votes on March 5. Daryl will report the results to Drew. Cheryl will call Drew to get the information for updating the Blue Book. It was clarified that the video is a recruiting tool for NMLA, not for the profession of librarianship.

OTHER REPORTS

Liaison to the New Mexico Coalition for Literacy: Kathy Costa asked whether there were any questions about the coalition. There were none. At the annual meeting of the Coalition in June, Kathy was appointed to a three year term on the Board of Directors, so she now has an obligation to attend the meetings, as well as to serve on a committee. She was appointed to the Planning Committee. She attended the September Board meeting and one meeting of the Planning Committee. The Planning Committee's charge is to revise the Coalition's Three Year Plan.

Special Committee on Automation and Networking: Allen Schwartz reported that in October 1991 the Special Committee on Automation and Networking was established to revise the NMLA Long Range Automation Plan and to examine various aspects of networking. Since then they have met four times without coming to consensus on any aspect of networking nor was a revised plan produced. Committee members have done some work on updating the existing projects as outlined in the current plan, and adding several new ones: Project Standards, Project Connect, and Project Delivery. In August 1992 several members volunteered to review the drafts of the new projects and prepare a draft of the long range automation plan for the committee's scrutiny. The subcommittee met once in November to discuss the reports on the projects with the intention of putting together the draft. The draft has not yet been completed and several deadlines have passed. Since the sub-committee has not fulfilled its assignment to date, Allen will be looking for alternatives to completing the report for the members' review. The Special Committee will meet when a draft document is completed. Allen expressed his frustration with the process.

Special Committee on a New Mexico Library Foundation: George Marr reported that the annual meeting was held the previous day, and the annual report will be published and mailed during January as required by NMLF bylaws. The Foundation has held monthly meetings with almost 75% attendance. In the past four months an attractive marketing brochure was designed and mailed to the members of Book Talk and to NMLA members. George thanked Daryl Black, David Giltrow, and Carol Myers for their assistance with this project. The Foundation has raised over \$5,000.00, mainly from librarians, with one donation of over \$1,000.00. The average donation from the remaining 104 donors was \$38.00. The 501C3 application has been submitted

to the IRS, and George expects that the Foundation will have its official number before Conference. They have laid out a basic fundraising package for 1993. George thanked the support of librarians, who have provided approximately 95% of the funding to date. The Foundation is now targeting businesses. In November the Foundation is planning a Famous Persons Luncheon for donors. 100% of the pledge cards have been paid. The brochure will be sent to prospective NMLA members. The Foundation needs to submit a reimbursement request to NMLA. for \$300 paid to the IRS. The \$300 was previously included in the NMLA budget for this purpose.

The Foundation is running a \$60 ad in each issue of the Newsletter. The names of the Trustees elected in December were noted in George's written report. A Treasurer was not elected, and there was a blank in that space in the written report. It was noted that Karen Watkins' name was misspelled in the report (Kathy Flanary's name was also misspelled). George asked for suggestions and input from the NMLA Board.

NMLA Representative to the White House Task Force: No report.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Daryl Black stated that Mary Grathwol had brought to her attention the ALA "Libraries Change Lives" theme for National Library Week. The Public Relations Committee will try to do telephone interviews or press releases with famous New Mexicans such as Rudolfo Anaya or Tony Hillerman who would be willing to comment about libraries and what they have done. This might be something that local librarians might also want to do in their communities or schools. ALA wants to collect written statements of support and real life stories about how libraries change lives.

FINAL ANNOUNCEMENTS

Kathy Costa announced that ALA and McDonald's are sponsoring a reading program.

The meeting adjourned at 5:37 p.m.

Respectfully submitted,

Jeanette Smith
Secretary