

## NEW MEXICO LIBRARY ASSOCIATION

Executive Board Meeting  
Las Vegas, NM  
June 16, 1989

The meeting of the 1989/90 Executive Board of the New Mexico Library Association was called to order by President Gloria Trujillo at 1:30 p.m. in the Kennedy Lounge of New Mexico Highlands University in Las Vegas. Gloria introduced and thanked the people responsible for local arrangements. Highlands University Librarian Raul Herrera introduced University Administrator Dr. Gilbert Sanchez who gave some opening remarks of welcome to the Executive Board. Gloria introduced guests Al and Martha Lindsey, who publish the NMLA Newsletter. Everyone present introduced themselves to the Lindseys.

Members Present:

Alison Almquist	Penny Grigsby	Sylvia Ortiz
Ruben Aragon	Drew Harrington	Earl Phillips
Chuck Baldonado	Carol Joiner	Lee Platero
Thaddeus P. Bejnar	Alfred Lindsey	Clara Rey
James M. Benefiel	Martha Lindsey	Joe Sabatini
Ruth Bernstein	Deborah McBeth	Ellanie Sampson
Daryl Black	Herb McGrath	Susie Sonflieth
Sever Bordeianu	George Marr	Gloria Trujillo
Deborah Eagan	Bernice Martinez	Benjamin Wakashige
Nancy Fischer	Carol Myers	Karen Watkins
Kathy Flanery	Sandy Natharius	Pam Wellons
Peggy Gil trow	Claire Odenheim	Cheryl Wilson

ANNOUNCEMENTS:

Gloria Trujillo reminded everyone present that any letters representing NMLA policy require Board approval.

Gloria announced changes in committees--Margaret Brady will serve on the Membership Committee, Carol Joiner is the new newsletter editor, and Sever Bordeianu will chair the Publications Committee.

Gloria responded to an inquiry requesting an explanation of the need for the Publications Committee by asking Carol Joiner to make a recommendation at the September meeting of the Executive Board.

Gloria announced that a Special Task Force has been named to support the New Mexico State Library in response to the need for greater awareness of the State Library, including current and past services and the funding crisis.

MINUTES:

On a motion by Ellanie Sampson, seconded by Herb McGrath, the minutes of the April 29, 1989 Executive Board Meeting were approved.

TREASURER'S REPORT:

Ellanie Sampson noted a correction on the proposed NMLA Budget--page 1, insert CUS at \$520.00.

With the correction, Ellanie reported that the total proposed budget came to \$26,795.00 which

left a negative balance of -\$7,360.00.

DISCUSSION ITEMS:

1. Adoption of 1989-90 NMLA Budget

There was considerable discussion of the negative balance and the need to balance the budget before it could be approved.

Cheryl Wilson suggested possibly removing postage costs for all but the President, Secretary and Treasurer, but others felt that some postage budget was needed for other units. Cheryl then suggested that some reduction of postage budgets be considered, especially if they reflect any padding. There was discussion of bulk mailings which allow mail to be posted for 8.5 cents if 200 or more pieces are sent. It may be more cost effective to make bulk mailings to advertise workshops since it gives greater coverage at a lower per piece cost. Kathy Flannery, Education Committee Chair, asked that her postage budget be reduced from \$400.00 to \$100.00. Alison Almquist asked that the Membership Committee budget be reduced to a total of \$1,500.00, reflecting reductions in printing and postage.

Gloria Trujillo asked if there were any other budget reductions.

Ben Wakashige noted that there would be a carry-over in his travel costs to the next fiscal year, allowing him to reduce his travel line item from \$925.00 to \$300.00.

Chuck Baldonado noted that he could do the same by carrying-over costs for attending ALA Midwinter, allowing him to reduce that line item to \$350.00.

Cheryl Wilson asked for some clarification of the \$2,400.00 printing/copy svc line item in the Public Relations budget.

Susie Sonflieth said that the costs were tied to the committee's work program which she would explain further in her report to the Board.

Cheryl Wilson asked if we will be adding a substantial number of due paying members to the association this year, which would improve the budget picture.

Gloria Trujillo asked Alison Almquist if that is a realistic expectation.

Alison indicated that she is optimistic that such an increase is possible, and that the Membership Committee is targeting non-members in their campaign this year, but that it is difficult to say how many new members will be acquired.

Ellanie Sampson asked if Alison could estimate a figure for new member dues that she could plug into the budget--Alison said no, but referred the question to Cheryl Wilson.

Cheryl said there is considerable potential for new members and suggested the possible figure of 150 new members at an average of \$20.00 each.

Chuck Baldonado suggested 180 new members at \$20.00 each.

Joe Sabatini indicated that he did not think Chuck's figure was realistic or achievable, and suggested that stronger content and improved timing of the newsletter might increase membership.

Drew Harrington suggested that improving the news letter was a good idea, but that it is something of a "Catch 22" since only current members of the Association receive it.

Kathy Flannery suggested that promotions be improved as a money maker by strongly encouraging participants in NMLA sponsored workshops to wear promotional tee shirts.

Ben Wakashige asked what percentage of the budget has been spent in previous years.

Ellanie Sampson estimated that about 90% was used last year.

Joe Sabatini referred to the Blue Book and indicated that there has been considerable variation in past years, with some budgets being over spent and some being under spent. It was his opinion that a substantial number are under spent.

Karen Watkins , in further budget discussion, asked why the Legislation and Intellectual Freedom Committee was budgeted for two people to attend Legislative Day in Washington, D.C. when in the past only one person had attended at NMLA's expense.

Thaddeus Bejnar indicated that it had been budgeted that way because there were two new co-chairs of the committee and it was felt that both needed to attend.

Discussion followed, and a motion was made by Ben Wakashige that only one person from the Legislation and Intellectual Freedom Committee attend Legislative Day in Washington, D.C.

Seconded by Chuck Baldonado. Passed. Following the vote, Ben Wakashige noted that the motion was not intended to belittle the committee in any way, but was made only to help balance the budget.

Cheryl Wilson asked about the line item in the Treasurer's budget for the Lindsey Bookkeeping Service.

Ellanie Sampson indicated that it was a necessary expense to promote continuity and to have the books in proper order for the auditor.

Cheryl Wilson indicated that Board action was needed to continue the bookkeeping service.

Gloria Trujillo called for a motion--Ellanie Sampson moved that the Lindsey Bookkeeping Service be used by the NMLA Treasurer to oversee the books and to generate quarterly reports and an annual review ... seconded by Drew Harrington.

Discussion followed: Joe Sabatini read from the bylaws which say the Treasurer will handle all financial materials for the Association, and expressed his concern that the bookkeeping service might mean a gradual shift of power from the Executive Board. Ellanie disagreed. Chuck Baldonado asked how much work was involved for the Treasurer. Ellanie said many, many hours were required.

Chuck said he agreed with Ellanie that a bookkeeping service was needed, but he questioned if it should automatically go to the Lindseys, or if other companies should be considered. Thaddeus Bejnar said he also thought it was appropriate to have a professional bookkeeping service, but that it should be a general line item rather than being specific to the Lindsey's Service. Ellanie Sampson amended the motion to read "A bookkeeping service" rather than the Lindsey Bookkeeping Service. The vote was called ... the motion passed as amended.

Cheryl Wilson inquired about the SLCYAS budget item for Books on Review since she understood that it was no longer being published.

Claire Odenheim explained that it was no longer being published in booklet form, but was still being produced, so some funds were still required.

Cheryl reminded everyone that any costs relating to a workshop should be made up with workshop fees rather than being absorbed by NMLA.

Chuck Baldonado re-introduced the topic of increasing membership and dues to help balance the budget. Chuck Baldonado moved that a goal be adopted to increase NMLA membership by 150 members at an average due of \$23.00 ... seconded by Clara Rey ... passed. This increase will come to \$3,450.00 that can be added to the Association's projected income for the coming year.

Gloria Trujillo noted that the President's budget could be cut by \$200.00.

Daryl Black noted that the 2nd Vice President's budget could be cut by \$100.00.

Ben Wakashige moved that the NMLA 1989/90 budget be approved as amended ... seconded by Daryl Black ... passed.

2. Recommendation that Silent Auction revenue be designated for a specific purpose.

Gloria Trujillo suggested that the proceeds from the NMLA Silent Auction go to the Library Education Committee for the Marion Dorroh Scholarship fund.

Kathy Flannery added her support to that suggestion on behalf of the Library Education Committee.

Karen Watkins said that she thought the money was clearly needed for operating expenses as indicated by the difficulty in balancing the budget.

Nancy Fischer said that when she managed the Silent Auction she had understood that proceeds went to the scholarship fund, but found that it was just as easy to get donations for NMLA in general as for the specific scholarship need.

Kathy Flannery said that the Library Education Committee understood that half of the proceeds from the auction were earmarked for the scholarship fund.

Ellanie Sampson said the scholarship fund is built from donations and conference fees with the funds being invested for interest accumulation.

Gloria Trujillo withdrew her proposal that the Silent Auction proceeds go toward the Marion Dorroh Scholarship fund.

3. Proposal to increase funding for Marion Dorroh Scholarship

Kathy Flannery, Chair of the Library Education Committee, proposed that the Marion Dorroh Scholarship be increased from \$1,500.00 to \$5,000.00 on recommendation from the Education Committee. The rationale for the increase was that costs for attending an MLS program are considerably higher than the scholarship currently covers.

Thaddeus Bejnar asked if the WICHE program benefits had been considered.

Cheryl Wilson asked what the direct return to NMLA would be for a \$5,000.00 investment.

Kathy Flannery responded that WICHE benefits can be applied for, but are not guaranteed. She also said that there might be no direct return on the NMLA investment since "strings" are not attached to the scholarship, but that some requirements could be added to the scholarship guidelines.

Lee Platero spoke of the need for educational programs geared at certification for community librarians, especially on reservation lands. He expressed a hope that such programs would be included as part of the Library Education Committee's work program.

Gloria Trujillo indicated that she thought the Marion Dorroh Scholarship was meant to be a supplemental grant rather than a full scholarship.

Nancy Fischer said she was in favor of the increase in the scholarship fund because it was a very positive activity on the part of NMLA.

Cheryl Wilson asked how much money came in for the scholarship fund this year--Ellanie Sampson said \$781.00.

Joe Sabatini voiced his concern that there were many library education needs in the state other than the Marion Dorroh Scholarship. He suggested that it would be appropriate to allocated

funds for a variety of programs that may reach many people rather than increasing the scholarship which directly benefits only the recipient.  
Kathy Flannery said she would like to see both needs met.

Cheryl Wilson asked how the money to increase the scholarship can be raised.  
She asked if the committee had a plan to raise the funds needed to increase the scholarship.  
Kathy Flannery responded with some possible ideas for fund raising that might take place over a 2-3 year period.

After further discussion, Gloria Trujillo asked Kathy Flannery to return in September with any concrete plan the Education Committee had for raising the requested funds.

4. Approval of 1990 Conference Theme and fees

Chuck Baldonado presented the conference theme portion of his proposal. Chuck Baldonado moved that the theme "In Celebration Of Reading" be adopted as the 1989/90 Conference Theme ... seconded by Ben Wakashige ... passed.

Chuck presented the portion of his proposal addressing the conference program structure which is planned to allow more time for actual programming and workshops by eliminating luncheons and breakfasts while still allowing ample time for socializing during breaks.

Kathy Flannery gave the proposal a vote of confidence, but suggested that groups meeting around the lunch hour book a restaurant in advance and have sign-up sheets for any meeting participants wishing to dine together.

Claire Odenheim asked how speakers and business meetings would be scheduled, and Chuck answered that 90 minutes would be allowed for the actual workshop time with perhaps 30 minutes for business meetings.

After considerable discussion, it was agreed that there was general approval for the new program structure.

Chuck Baldonado presented a proposed fee structure. Discussion suggested that the proposed 50% increases would be too steep for many conference participants.

Further, since many of the program structure changes benefitted the exhibitors by increasing exhibit traffic, it was suggested that the exhibitors bear part of the cost increase. Chuck modified his suggested fee schedule in response to the discussion.

Chuck Baldonado moved that the conference registration fees for 1989/90 be increased by \$5.00, across the board ... seconded by Penny Grisby ... passed.

Chuck Baldonado moved that exhibit fees be:

Commercial	\$225.00
Non-commercial	\$125.00
Non-profit library	-0-

Seconded by Daryl Black ... passed.

BREAK called at 4:05 p.m.

RESUMED at 4:25 p.m.

5. Recommendation of Glorieta Conference Center for the 1991 Conference

Gloria Trujillo presented the Conference Site Committee's suggestion to select the Glorieta

Conference Center, Glorieta, New Mexico for the 1991 Conference. Gloria enumerated the pastoral advantages of the Glorieta site, and also informed the group of the considerable cost savings involved in using the site.

Daryl Black reminded the Board that no alcoholic beverages are allowed on the premises of the Glorieta Conference Center.

Cheryl Wilson voiced her concern that unless Glorieta would commit to reserving the entire complex for the association there might be space problems. Daryl Black said that although they would not commit the entire complex, she thought space would be adequate.

Further discussion showed concerns about the site being too "dormitory" like and having a "camping" atmosphere that might not appeal to some NMLA members.

Carol Myers, current Treasurer, and former long-time exhibitor at the Conference suggested that the isolation and lack of alcoholic beverages could seriously impact the number of exhibitors willing to participate.

Chuck Baldonado moved to accept the Glorieta Conference Center as the site of the 1991 NMLA Conference ... seconded by Ben Wakashige ... the motion failed by a vote of 11-2.

Gloria Trujillo will instruct the Conference Site Committee to reconsider the issue and submit other site possibilities at the September meeting.

#### 6. Approval of Mini-Conference fees and Mini-Conference Report

Daryl Black, 2nd Vice President, presented a report proposing a Mini-Conference in Gallup, N.M. on Saturday, September 23, 1989 titled "Look Beyond Our Own Horizons." The Mini-Conference will address the need to reach potential new readers and library users.

Daryl Black moved that the NMLA Executive Board approve Mini-Conference fees not to exceed \$15.00 for non-members and \$13.00 for members (to include lunch and coffee breaks) ... seconded by Ellanie Sampson ... passed.

#### 7. Approval of Intellectual Freedom Handbook

Thaddeus Bejnar proposed that the Intellectual Freedom Handbook be amended, after which it would be distributed to all NMLA members with remaining copies to be sold for \$1.00 each.

Daryl Black moved that the NMLA Executive Board approve a new edition of the NMLA Intellectual Freedom Handbook with Thaddeus Bejnar and Susan Oberlander making editorial decisions ... seconded by Earl Phillips ... passed.

#### REPORT FROM THE ALA COUNCILOR

Ben Wakashige had no report as ALA Councilor.

Ben Wakashige moved that the registration fee for members of the Arizona State Library Association's College and University Division be at the same rate as NMLA's members at the NMLA Annual Conference in 1990 ... seconded by Chuck Baldonado.

Discussion followed in which the idea that it was not a good idea to limit this proposal to the CUS Division was brought forward. Concerns about the cost of Conference mailings were also discussed. Ben Wakashige amended his motion to read "... for all members of the Arizona State Library Association ... with a reciprocal understanding" ... passed.

It was noted that mailings to members of the Arizona Association would be limited to a one page flier that could be returned to NMLA for further information.

#### REPORT FROM THE STATE LIBRARIAN

Gloria Trujillo read the report from State Librarian Virginia Hendley who could not attend the meeting.

**Public Library Bond:** Formula for distribution has been sent to all county commissions for their approval per the statute. One county has challenged the distribution and I have referred the matter to the Attorney General. The county questions State Library's definition of a "public library." The Attorney General has informed me that it would be a good idea to get the definition written into law. The only definition we now have is in NMSL Rules and Regulations.

**Staff Changes:** John Pinkston in Library Development is resigning. The position will not be filled due to under funding.

**Children's Services Consultant:** We are preparing an expansion program for the upcoming budget to include this position. The request is for two FTEs, travel, and contractual services money to provide workshops for librarians and programs for libraries. Thanks to all of you who responded to our questionnaire.

**Library Building:** We are exploring sharing a site with the new Records and Archives building and have begun negotiating a trade. This is in a very preliminary stage.

**NMSL Commission:** The Commission met on June 9, 1989. They were very pleased about the confidentiality law and the resolution for support of the State Library.

**Resolution in Support of the State Library:** This resolution has been passed by the Village Council of Red River. Celesta Stewart in Clayton contacted me and said that her board is interested in supporting the resolution.

## DIVISION REPORTS

**College, University & Special Libraries:** The report was given by Ben Wakashige when he was called on for the ALA Councilor Report. See Above.

**Public Libraries:** There was no report from the Public Libraries Division.

**SLCYAS:** There was no report from the SLCYAS Division.

## ROUND TABLE REPORTS

**Documents:** Ruben Aragon reported on the four goals of the Documents Round Table.

1. Consideration of ways to recruit new members--especially targeting the special libraries in the state.
2. Looking at ways to identify the various index means for Government Document Automation.
3. Coordination of 1990 Conference activities.
4. Consideration of ideas to revive and strengthen the round table.

**Library Instruction:** Deborah Eagan reported that LIRT and the Online Round Table are planning a jointly sponsored two-day workshop, October 26-27, 1989 at Western New Mexico University in Silver City. One of the workshop sessions will be "Computer Automation as a Reference Tool and its Impact on Library Personnel." Professor John Richardson of the UCLA Library School is

tentatively scheduled to speak at that session.

Local & Regional History: Herb McGrath reported that the round table has taken in \$407.50 in sales of the bibliography, but 400 copies are still available. The newspaper indexing survey results were published in the NMLA Newsletter. Goals for the coming year are to update the bibliography and to continue with the newspaper indexing survey. The round table plans to suggest that librarians attending the coming year's Conference bring multiple copies of pamphlets from their local Chambers of Commerce to be displayed on tables and to be available to librarians to take away to their libraries as vertical file material.

LUISA: Clara Rey reported that LUISA will celebrate 10 years as a roundtable in 1990. Bernice Martinez, roundtable vice-chair, and Clara Rey will be working together on a program to be held some time during the year, possibly at the mini-conference. Clara also reported that a membership drive for LUISA and NMLA would be underway.

Native American Libraries: Lee Platero reported on the January visit from the NCILS Commission which toured several Native American Libraries and held a public hearing in Santa Fe to address the needs of the Native American Library Systems. Round Table members worked together to make presentations to that committee.

The 1989-90 work program for the Round Table includes:

1. A survey of the membership's (past & current) interests and goals for the Round Table;
2. Continuation and improvement of cooperative programs for resource sharing;
3. A Fall workshop on special library programs for Indians;
4. Sponsorship (non-monetary) of research, writing and publication of a history of school and community libraries on Indian Reservations; and
5. Cooperation with literacy outreach programs in New Mexico.

Non-Print/NMAECT: Earl Phillips indicated that there was no report from the round table.

Online: Penny Grigsby reported that the Online Round Table is working with the LIRT Round Table to plan a workshop. See LIRT report above.

Trustees & Friends: James Benefiel indicated that there was no report from the round table.

## COMMITTEE REPORTS

Awards: Nancy Fischer indicated that there was no report from the committee.

Bylaws: Cheryl Wilson provided new pages to update the Procedural Handbook.

Conference Arrangements: Pam Wellons, Chair of the 1990 Conference Arrangements Committee, reported on committee assignments.

REGISTRATION	Rick Albright	EXHIBITS	Fred Leach
PRINTING & SIGNS	Pam MacKellar	PUBLICITY	Cindy Wolf
MEETING ROOMS	ZuZu Blachly	HOSPITALITY & TOURS	Lois Fellows
LOCAL INFORMATION	Beverly Moreno		
HEALS, ENTERTAINMENT			Jami Hotsinpiller
CONSULTANT/TROUBLESHOOTER			Tony Mattson

Conference Program: Chuck Baldonado presented his report under discussion item #4.

Education: Kathy Flannery reported the last \$200.00 Education Grant for 1988-89 was split three ways, between Daryl Black, Mary Grathwol and Mary Prince-Adams. Each received \$66.66 towards costs to attend ALA in Dallas. However, Mary Prince-Adams will not be able to attend and has returned her grant. The Committee requests that the amount be carried over into the new budget year. (It was noted that funds may not be carried over according to NMLA budget policy)

The committee requested an increase in the Marion Dorroh Scholarship fund as discussed above under Discussion Item #1.

The Education committee plans to advertise grants and the scholarship more actively in the coming year.

It was noted that the Procedural Handbook requires updating under section 530:1, item 4, in which they work scholarship should be changed to benefits, and item 5, needs to have the reference to CLEAC removed since it no longer exists.

Legislation & Intellectual Freedom: Thaddeus Bejnar reported that the LIFC has begun work on the year's work program which includes:

1. Conducting personal interviews with legislators, with the interviews to be published in the newsletter;
2. Working with the Special Task Force to Support of State Library;
3. Presenting the N.M. LIFC report for ALA's IFRT Roll Call of the States on June 26<sup>th</sup> in Dallas; and
4. Preparing a new edition of the Intellectual Freedom Handbook.

Library Development: Deborah McBeth reported that the Development Committee has not yet met, but will do so in August, and she will report on their goals at the Fall meeting of the Executive Board.

Membership: Alison Almquist reported that 2,000 membership brochures have been printed and 1,496 of them have been bulk mailed. It was noted that the 1988-89 membership is down by 60 members, but the committee hopes to boost that number with mailings targeted at non-members identified through the non-member data base.

Nominating: Karen Watkins reported that a calendar of committee activities has been developed and will be mailed to committee members next week. The committee will meet in early August, 1989 to prepare a slate of candidates for Second Vice-President and Secretary.

Publications: Carol Joiner reported that her tenure as Chair was very brief and with her move to Newsletter Editor, the committee will be chaired by Sever Bordeianu from UNM.

Public Relations: Susie Sonflieth reported that the committee has established a work plan for the 1989-90 year, to include:

1. Exploring a marketing plan for NMLA promotional items;
2. Finding a new and possibly a marketable way to use winning posters;
3. Promoting National Library Week;
4. Organizing and host the 1990 NMLA Conference Poster Contest; and

## 5. Continuing the NMLA Conference Swap & Share

The committee is looking for ways to work on PR and fund raising simultaneously, and is considering a flier to be sent to N.M. libraries with pictures of PR items currently available.

The poster contest format is being updated to streamline procedures and to do away with cash prizes in favor of higher quality ribbons and certificates.

The committee is looking at effective ways to promote NLW rather than sending 25 bookmarks to each library as has been done in the past.

It has been suggested that all promotional materials be standardized to carry the official NMLA logo.

Automation Planning Committee: Karen Watkins reported that the automation plan will not be completed until people have had time to comment on the draft as it will appear in the post-conference issue of the Newsletter. A committee meeting to incorporate revisions will be held in July. Copies of the draft were made available for reading and comment at the board meeting.

Special Committee on Non-Member Database: Cheryl Wilson reported that the database now contains 1,496 records, including both current members and non-members. The cost for adding 750 new records to the database was \$26.12. Committee members continue to build the database.

Special Task Force on the State Library: Ellanie Sampson reported that the purpose of the group is to find out what NMSL does for all types of libraries in the state, and to find out what it used to do, but is no longer able to do because of funding cuts. A survey format has been chosen and will be sent to each NMLA member. Following the survey, findings will be compiled and reported to the Association. In addition, the task force will communicate with legislators to clarify their understanding of the NMSL.

Special Committee on Promotional Materials: Daryl Black reported that she is working with the Public Relations Committee to sell the promotional materials currently on hand. possible future projects are being considered.

Newsletter: There was no verbal report, but Heidi Sims did submit a written farewell and best wishes to Carol Joiner, the new editor of the newsletter.

New Mexico Coalition for Literacy: Kathy Costa was not present and Susie Sonflieth indicated that there was no report, but she did remind members of the upcoming Literacy Conference on Friday, June 23, 1989, in Albuquerque.

## OLD BUSINESS

1. Daryl Black reported that Linda Glazier, who requested a refund on Conference fees because she was unable to attend, has responded to the Board denial by requested further consideration of refunding \$30.00 of the \$60.00 she had paid. Considerable discussion followed, and it was noted that even when a severe storm in past years made it impossible for many members to attend the Conference, no refunds were made. Although there was sympathy for Ms. Glazier's situation, it was decided that no refund could be made.

Further discussion followed, and it was suggested that the Conference Arrangements Committee consider the policy on refunds further, in preparation for future refund requests.

#### NEW BUSINESS & ANNOUNCEMENTS

1. Joe Sabatini called attention to the poster display he brought with him as an example of a successful election campaign. He will be presented a poster session on Sunday, June 25, 1989. Also, if anyone would like to use the poster for display purposes, they may make arrangements through Joe.
2. Gloria Trujillo expressed a special thank you to Ellanie Sampson who is retiring as Treasurer. Her work has been very much appreciated.
3. Gloria Trujillo thanked everyone for attending the meeting.

#### ADJOURNMENT

On a motion from Chuck Baldonado, seconded by Penny Grigsby, the meeting was adjourned at 6:10 p.m.