

NEW MEXICO LIBRARY ASSOCIATION

Executive Board Meeting
Santa Fe, NM
April 26, 1989

The meeting of the Executive Board of the New Mexico Library Association was called to order by President Karen Watkins at 8:40 AM in Room 3 of the Sweeney Convention Center.

Members and observers present:

Bambi Adams	Katie Kierst	Joe Sabatini
Alison E. Almquist	Betsy Kraus	Ellanie Sampson
Chuck Baldonado	Ruth Krug	Elaine Shannon
Thaddeus P. Bejnar	Louise Leon	Perlinda Shelton
Daryl Black	Betty Long	Heidi Sims
Pat Carr	Norma McCallan	Jeanette C. Smith
Kate Clarke	Alana McGrattan	Sandra Spurlock
Kathy Costa	Susan Oberlander	Roger Steeb
Lowell Duhrsen	Lee E. Platero	Gloria N. Trujillo
Deborah Eiligan	Clara Rey	Karen Watkins
Lois Fellows	Betty Reynolds	Erna Wentland
Nancy Fiscner	Harris Richard	Cheryl Wilson
Lois Godfrey	Stanley Ruckman	

ANNOUNCEMENTS

Add to your agendas for this meeting and for the business meeting the Library Development Committee, Betty Long reporting. Joe Sabatini's here today to update Blue Books so he will be picking them up during the meeting to insert revised pages. Carol Myers who has been elected Treasurer had emergency surgery on Friday and is not expected to be here for conference. A note wishing her a speedy recovery will be sent. Ellanie Sampson will get together with her later regarding the change of office.

The president has appointed a special committee to study an NMLA POLICY on professional staffing as discussed at the last meeting. Carol Kellerman, one of the librarians at Santa Fe High School, has been asked to chair that special committee.

Jerry Klopfer who was chair of the Non-Print Round Table was resigned that position, Pat Carr the Vice-Chair will be replacing him at this conference.

Individual introductions were given stating name and position relative to the Executive Board. Karen thanked everyone for the good work they had done or would do for NMLA.

MINUTES

The minutes of the meeting of Jan. 20, 1989 were corrected as follows:

p. 1 paragraph 2 under announcements clarified by adding "three": Karen Watkins read three letters of thanks ...

p.3 next to the last paragraph which begins Evaluations ... removed the ' from Lindey's in each of the three appearances.

p.11 next to last line of first paragraph should read: present advertising information but is not here today and there ...

p.11 under NM Coalition for Literacy insert last name after Susie: Sonflieth ...

p.11 under NM Coalition for Literacy next to last line correct tutoting to tutoring

Upon motion (Ellanie Sampson/Betty Reynolds) the minutes were approved as corrected.

TREASURER'S REPORT

Ellanie Sampson referred to the financial report of April 2, 1989 which was mailed with the meeting agenda. The Board had no further questions regarding the report.

DISCUSSION ITEMS

Proposal to change the NMLA membership year from our existing fiscal year which begins July 1 and ends on June 30 to a membership year based on the anniversary of joining. Ellanie Sampson stated that the Treasurer receives all of the membership and once a year the Membership Committee sends out renewal notices in hopes that people will send them in promptly. A lot of people join at conference and think that their membership is good until the next conference and they are upset when they find out that they are only members until the end of June. People get upset when they do not receive their newsletter but it is because they are not members after July. A possible solution would be, for instance, if you join in Apr 11, then prior to April of every year you get a renewal notice.

The Lindseys are equipped to take memberships during the month that they are received and mail out notices relative to that. In talking to the Membership Committee questions arose as to the impact on the budget during the transition year and the possible effect on various units. Would the directory be more accurate? There would be bylaws changes and procedure changes to the procedure manual. Betty Reynolds stated that a transition might need to include a payment of 1½ year to insure continued even income to the Association. Alana McGrattan commented that as a school librarian a mailing that arrives in the summer is easily lost. Lois Godfrey commented on the confusion of members regarding dues which an anniversary day might improve on. Karen will refer to Bylaws committee and requested inclusion of new Treasurer, Lindseys, Newsletter editor, Membership and publications. Cheryl Wilson said a June report might be feasible. Please contact Cheryl Wilson with any thoughts regarding this topic.

Resolution for action in support of the State Library. Lois Godfrey said it was not until about the opening day of the legislature that we became aware of the intended budget for the State Library and it became clear that what we needed was to work ahead of time with the legislators and others such as the Cultural Affairs Officer. This is a proposal to establish a task force to support the State Library. This is an informational report for the Board and the plan is to be presented at the business meeting tomorrow for approval. Erna Wentland and Cheryl Wilson supported the concept that we need to be more involved in political areas. Lee Platero spoke of Indian needs and concerns. Betty Reynolds offered a motion to approve sending the resolution for action in support at the State Library to the general membership meeting on April 27, 1989. Second Ellanie Sampson, approved.

Review of draft library automation plan, Karen Watkins presented the special committee draft automation plan proposal along with a table of contents, statement at purpose and executive summary. The single page flyer listing suggested projects will be presented at a Thursday conference forum. Susan Oberlander pointed out the major role that the State Library would have in the automation plan and therefore the need for the support for the State Library. Karen stated that the concept is to focus on projects of statewide importance. The 13 projects listed are those the committee felt were most important to NM libraries. At the forum others may be added or some of these may be seen as less important than the committee thought. There will be short response sheets for participants at the forum. A complete copy can be obtained from Karen Watkins.

Proposal to dissolve publications committee. Ruth Krug that the Lindseys accepted the contract through June 1990 Heidi Sims will continue as sole editor. Ruth recommended that the Publications Committee be dissolved and the office of Publications Committee Chair be retained but renamed Publications Coordinator and a new job description be drafted. A bylaws change in this regard could not be voted upon until next year at conference. Joe Sabatini read from the Blue Book that the Publications Committee shall guide any official publications that NMLA shall publish and it functions as an editorial committee. He further reflected that these concerns will arise because of the letting out of routine work. Betty Reynolds said that perhaps the Local and Regional History Roundtable could proceed with revisions work to produce a new edition of the "Bibliography" if Publications were responsible for sales. Karen indicated that she would leave the decision to the incoming President but recommended that the Publications Committee should have further discussion regarding their responsibilities and who would cover these responsibilities. Possibly part of the process could include newsletter articles to let members become involved. Cheryl Wilson requested input by the September meeting to provide time for potential bylaws changes should any be forthcoming. Possibilities: 1) do as Ruth is recommending, 2) retain publications committee but revise charge so there is less of procedures and more about advising the newsletter editor and overseeing publications. Joe Sabatini added that we have the problem of contracting out routine services and yet maintaining a position of control (overseeing) of these activities.

Recommendation to change NMLA conference dates to the summer. Karen stated that one reason for considering this change was to examine less expensive dormitory housing. The recommendation by Betsy Kraus and the committee was not to change the conference date to midsummer and that the Conference Site Committee investigate the two sites that could accommodate the conference for March or April dates (NMSU Corbett Center and Glorieta Baptist Conference Center). The survey contacted academic sites. It discovered that public librarian attendance would be restricted in summer due to summer reading programs. No information was obtained regarding the number of school librarians who would come in summer to compare with the number of public librarians who could not come. Suggestion was made to hold conference meetings on Sat. so school librarians whose principals are reluctant to give week days off could attend Sat. meeting. Getting exhibitors in summer may be more difficult. Historically conference was held in the fall for many years. Karen stated that this is a very complicated issue but this additional information may be useful to conference site committees. Gloria may decide to look at other aspects of this issue.

Review of procedural change to Secretary's charge to send copies of NMLA executive Board minutes to other state organizations. Louise Leon drew attention to item 8 of the secretarial duties. Six organizations are specified to receive the minutes. Some of these organizations no

longer exist, others share representation on this board and are thus aware of our activities. During this term and that of the previous secretary, these organizations have not been included on our mailing list. Karen summarized for the Board that the issue is should be continue to require the secretary to send the minutes to these affiliated groups. Upon motion (Louise Leon/Betty Reynolds) the wording of section 8, procedural handbook 250:1 will be changed to: Copies of all minutes are distributed by the Secretary within one month to all members of the Executive Board and the State Librarian. Minutes shall also be mailed to any NMLA member who requests them. Passed.

ALA COUNCILOR

Lowell Duhrsen reported that there really had been no new activity since his last Board report in January. He reminded us at some of the highlights of his term as Councilor. Many thanks to Lowell for his interesting and informative reports

REPORT FROM THE CONFERENCE PROGRAM CHAIR

Gloria Trujillo reported that we are here and ready. Daryl Black will be taking photographs during the conference. Thanks to Alana McGrattan and her helpers for the attractive scarves for local arrangements people. There is one title change to the program, the on-line program on Thursday morning, 8:30 -10, is changed to: Computed Assisted Searching on a Budget (flyers will be available at registration).

DIVISION REPORTS

College, University and Special Libraries Division

Stan Ruckman reported that the work goals sought last year at this time were not met. The draft survey on microcomputers has been developed but not mailed. Dr. E. J. Josey will be the CUSL luncheon speaker. The program title is: "The Academic Library; the year 2000". Ben Wakashige will assume office of Chair of CUSL at the conclusion of the annual meeting on April 28. Donna Cromer is the nominee for chair-elect. Betty Reynolds brought the attention of the Board to the fact that Ben will hold 2 voting offices. Comment indicated that there is no bylaws restriction regarding this situation. Chances of a conflict of interest are remote. Karen commented that if the Board, or CUSL and Ben have further commentary or consideration this can be brought up again.

Public Libraries Division

Erna Wentland reported both work goals were successfully addressed via the pilot program of library cards for children developed in Clovis and by mailing state documents information to libraries. Documents mailing is planned to continue annually. Speaker Deborah Blanche will present the business meeting conference program: "Storytelling across age barriers". Mary Lou Gooch is incoming Chair.

School Libraries, Children and Young Adult Services Division

Saran Henderson reported that the Land of Enchantment Children's Book Award for 1988 was "Dollhouse Murders" by Betty R. Wright. The incoming chair will be Katherine Harrington. The

Booklet "Libros en Resena de Nuevo Mexico--Books on Review from New Mexico" was prepared by Dorothy Kahler. Due to the small number of suitable books this will be the last edition and it will be distributed at the business meeting April 28. Future reviews will be published in an NMLA newsletter column. Two workshops on school library guidelines were presented. A joint committee with Intellectual Freedom Committee wrote an intellectual freedom policy statement. The conference business meeting will include Jose Luis Orozco speaking on "Language and History through Music".

ROUND TABLE REPORTS

Documents Round Table

Norma McCallan reported on the cooperative documents mailing with the Public Library Division and the completion of other work goals including adding the 25th and final state depository library and devising a promotional flyer for the new members packet mailer. The business and conference program will host John Vernon speaking on National Archives documents and Paul Romero speaking on 1990 census plans. The nominees for vice-chair and Chair-elect are Sandra Netharius and Reuben Aragon respectively.

Library Instruction Round Table

Kate Clarke reported that, except for the fall workshop, the roundtable completed its work program goals. The newsletter request for articles about successful instructional techniques has received no response. The NMLA-LIRT is affiliated with the national organization LIRT Affiliates Information Network, no fee involved. The nominee for Vice-Chair/Chair-Elect is Sylvia Ortiz. The conference program is entitled "CD-ROM End-User Instruction" and will be presented by Mary Beth Johnson and Barbara Rosen.

Local and Regional History Round Table

Betty Reynolds reported that the roundtable is still seeking new sources for sales of "New Mexico Local and County Histories". Sales this year totaled \$382.50. There are 8 hard cover copies remaining, the balance are paperback. The conference program will be "Oral History and Local History: The Pioneers Foundation, a Case Study" to be presented by Dr. Douglas Dinwiddle. The Vice-chair nominee is Ruth Bernstein.

LUISA Round Table

Kathy Costa reported that the conference program "Storytelling and the whole language approach" will be presented by Jose Griego. The nominating committee proposed Bernice Comstock Martinez for Vice Chair/Chair-elect. The survey of Spanish language collections which went out to over 600 names received less than 45 completed surveys. There will be an article of the results for a future newsletter.

Native American Libraries Round Table

Lois Fellows reported that the work program was completed with the highlight being the fall workshop at Zuni Public Library with 25 attending. Zuni Public Library held an open house on April 21, 1989 including a presentation by Lee Platero on behalf at the round table. The NCLIS

visit seemed successful. Lois Fellows was nominated to serve as round table vice-chair to ensure continuity. Eddie Tso will present a workshop entitled "Navajo Ceremonies" and the "Wholistic Navajo" at the conference annual business meeting Thursday morning.

Non-Print/NMAECT Round Table

Karen announced that Jerry Klopfer had to resign and Pat Carr the vice chair reported. Jerry had some problems with the goals – regarding membership, some of AECT policies did not help us as they would recognize a chapter without any association with NMLA needed. Members are needed. The round table has lacked continuity and Pat too will be moving out of state but there is good news. The round table will be in good hands with Earl Phillips from Las Cruces as Chair and Virginia Whitney of Aztec who will be vice-chair/chair elect. Earl agrees with the work program and will be looking at the round table to see if it is meeting the needs of the organizations and see if it is duplicating or overlapping any others. Plans include redefining the role of the round table and preparing a brochure for promotion purposes. Our program will be a luncheon on Thursday with speaker Sandy Patton on the topic "Technology and Libraries in the 90's".

Online Round Table

Roger Steeb reported that efforts are underway to plan a workshop for this fall on computer-assisted searching. Roger helped some people informally and drafted some material for beginning on-line search services and although this material seems too elementary for an article it is available from Roger if anyone desires it. The nominee for Vice-chair/chair-elect is Peggy Giltrow. Carol Tenopir will be the conference speaker with the topic title: "Computer assisted searching on a budget".

Trustees and Friends Round Table

Katie Kierst reported that two goals had been completed and that the round table is the second largest round table in NMLA. The trustees handbook which has not been completed will continue as a coming year goal. Nominees for vice-chair and chair are George Marr and James Benefiel respectively. A conference program will be cosponsored with NMFOL, the speaker will be Gene Lanier. The program title is "Censorship and Free Access to Information". The round table claims election victory on library bond. Cheryl Wilson added that Joe Sabitini submitted a proposal for an ALA poster session on "Library Books '88" and was accepted. Joe stated that this was supported by the Friends of the Albuquerque Bernalillo County Library.

COMMITTEE REPORTS

Awards Committee

Jeanette Smith reported that the work program was completed successfully. Award winners are as follows:

- Trustee of the Year: John Hadsell
- Community Achievement Award: Ellanie Sampson
- Legislator of the Year: J. Paul Taylor
- Librarian of the Year: Susan Oberlander and George Morey
- Honorary Life Membership: Elinor McCloskey

Also many thanks to all involved in the Friends of NM Libraries and Library Books '88.
Bylaws & Procedures Committee

Cheryl Wilson requested that anyone who would be unable to attend the Executive Board meeting on Saturday please leave their Blue Book with her to transfer to the incoming person. There are page changes being made today and there will be more changes of pages during the coming year.

Conference Arrangements Committee

Daryl Black /Alana McGrattan reported that 370 registration packets have been prepared which includes those for speakers. 82 booth spaces were sold thanks to efforts of Theresa Connaughton. The Silent Auction Committee has obtained donations of \$5,000 worth of items under the chair Nancy Fischer. A limited number of extra tickets for each meal function will be available at the registration desk. Alana showed the scarves that Local Arrangements would wear.

Conference Site Committee

Betsy Kraus reported that the committee recommendation that the 1990 NMLA Annual Conference be held in Albuquerque at the Albuquerque Convention Center/Doubletree Hotel on April 18-21, 1990 was approved by the Board. Karen thanked Betsy for the efforts of the committee and the extra work on potential summer conference dates and sites

Education Committee

Susan Oberlander reported that the committee awarded education grants of \$200 each to Stefanie Wittenbach, Jenny Rayson, and Kathryn Sowa to attend conferences. The B&T Grassroots Grant of \$250 to a student of library science to attend NMLA was awarded to Laurie Macrae. The Marion Dorroh Scholarship was awarded to Cyndie Frame who will attend Columbia University. The committee also completed arrangements for the University of Arizona to teach library science courses in Albuquerque in 1989-90. Other states are starting similar programs.

Legislation and Intellection Freedom Committee

Lois Godfrey reported that legislative activities were extensive, expensive, and aggressive. Success was our reward with the passage of the bond issue, instructional materials damage, state records and archives building, NMIMT library, Literacy, Literacy for children at risk, and the Library Privacy Act. Also the defeat of the Obscenity Act. Many thanks to all for the grass roots support that enabled these successes. Workshops conducted included the preconference "How to stand up for intellectual freedom" with Dr. Gene Lanier. Elaine Shannon added comments including noting that the NM Booksellers Association put \$100 towards our banned books publicity effort. Karen commented that the confidentiality bill was first introduced in 1985, after 3 tries we have some results. NM is the 39th state to pass such legislation.

Library Development Committee

Betty Long reported that the committee completed its work program goals and Karen commented thanking the committee for offering new procedures for the future work of this committee.

Membership Committee

Perlinda Shelton reported on efforts to increase membership including prior member recruitment and library personnel who have not been members of NMLA. The membership directory was distributed as well as a packet of materials about NMLA distributed with membership cards to current members of the association. Recruitment assistance was provided to requesting roundtables and divisions. A special committee was established to determine feasibility of membership pins and NMLA logo products. The final membership including honorary member is 486. There are 20 institutional and commercial members. All divisions and roundtables retain full status and documents is the only roundtable at this time which does not have voting status. Membership statistics: Sustaining: 18, Library employees: 353, Trustees/Friends: 51, Students; 7 Retired: 36, Other : 13, Honorary Members: 8, Institutional/Commercial; 20, Divisions CUS 178, PL 198, SLCYASD 148, Roundtables: Documents 41, Library Instruction 94, Local/ Regionals 62, LUISA 53, Native American 61, Non-Print/NMAECT 53, Online 65, Trustee/Friends. 71.

Nominations and Elections Committee

Harris Richard balloting for reported that 2 activities were completed: 1) balloting for 3 proposed bylaws amendments (honorariums and reimbursements for NMLA members, membership requirement for officers and executive board members, and changing the name of the Publicity Committee to the Public Relation's Committee) all of which passed overwhelmingly; and 2) the election of officers (the new officers to serve with President Gloria Trujillo and 1st Vice-President Chuck Baldonado are: 2nd Vice-President, Daryl Black; Secretary, Drew Harrington; Treasurer. Carol Myers (2-yr. term) and ALA Councilor, Ben Wakashige (4-yr. term).

Publications Committee

Ruth Krug reported that the Lindseys signed a contract with us through June 1990 and reminded us of the newsletter deadline at 1 week alter each Board meeting. Peter Ives has stepped down as co-editor of the Newsletter leaving Heidi Sims as sale editor (she will continue 1 more year).

Public Relations Committee

Bambi Adams reported that the goals of the committee were met. The prize awards for the poster contest were expanded to 4 prizes per category. Efforts were made to create a clear poster registration form. National Library Week press releases were sent out along with bookmarks based on the 1988 winning posters. Scrapbooks have been assembled of publicity and poster pictures which are on display at the poster contest. Due to resignations and ending of terms there are three new members of this committee, they are: Toni Beatty, Mark Adams and Jo Anne Colley. The new chair for this committee is Susan Sonflieth.

Special Committee for Promotional Products

Chuck Baldonado reported with a demonstration of the newly produced black and gold mugs with the logo and the black on yellow shirts. Also shown and handed out were the logo membership pins. The 700 pins cost \$1,207. The 482 mugs cost \$1812, at sales of \$7 each the profit would be \$1562. The 453 shirts cost \$1594, at sales of \$7 each the profit would be about \$1576. If we sell all the mugs and shirts at \$7 each we will achieve about \$1900 overall profit. Karen offered thanks for Chuck's efforts and noted that this conference should tell if these will

be popular products as a guideline for future planning.

Special Committee for Promotional Products

Cheryl Wilson stated that there was no report at this time. She will meet with the Lindseys later today.

NEWSLETTER EDITOR'S REPORT

Heidi Sims reported that this has been a good year for the newsletter due to some streamlining and having the Lindseys publish the newsletter thus shortening the length of publication time and eliminating numerous trips for the editors as well as proofreading, there is even evidence of reduction in the cost of publishing. Remember the Bylaws requirements for the post conference newsletter which include the annual reports of committees if not published in the pre-conference newsletter and the listing of new officers, division and round table officers, and committee chairs and members. The deadline for submission is May 6, 1989. Sandy Spurlock reported on efforts to obtain advertising for the NMLA newsletter. There was an initial mailing to seek interest, due to lack of response a verbal follow-up was conducted which revealed 10 organizations that expressed interest. A second mailing was conducted but no complete Advertising Request Forms have been received although verbal interest continues. Sandy recommended the efforts be continued.

NEW MEXICO COALITION FOR LITERACY

Lois Fellows stated that she needed to resign as she simply does not have time to attend the meetings and was unable to attend the last meeting of the Coalition. Karen asked Gloria to take note of that and stated that since Susie Sonflieth will be present at the Bu ss Meeting tomorrow she has agreed to give a report.

OLD BUSINESS

Joe Sabatini asked everyone to check that they had current 571.1, 571.2 and 571. 3 pages in their procedural handbook now.

NEW BUSINESS

Celsa Quintana's husband passed away – condolences will be sent.

The next Board meeting is scheduled for Saturday, April 29, 1989 at 8 AM at La Posada.

Karen sincerely thanked everyone on the Board for their service this year. It has been a pleasure working with such an interesting and hard working group of people.

On motion (Ellanie Sampson/Sarah Henderson) the meeting was adjourned at 11:45 AM.

Respectfully Submitted,
Louise Leon, Secretary