

New Mexico Library Association
Executive Board Meeting
Dining Room, Roswell Inn
Roswell, New Mexico
April 17, 1971

Miss Peggy Tozer called the meeting to order at 9:45 am. She introduced incoming and outgoing officers.

Minutes were dispensed with since they will be mailed to all members.

Alma Daniels, treasurer gave the Treasurer's Report as follows:

(Attached)

Mrs. Daniels asked for advice on refunds and was authorized to make two refunds. It was decided that in the future a deadline for refunds be published. Alma also lead a discussion concerning the Association money invested in savings bonds. It was decided to leave the money invested in the bonds at this time.

The President announced committee chairmen as published in the minutes of the Second Business meeting, April 16, 1971, in the summer issue of New Mexico Libraries. Miss Tozer will mail a list of chairmen and members of committees to all Board members.

Helen Melton spoke about the importance of keeping Procedural Handbooks up-to-date and asked that everyone read the Procedural Handbook given to him and keep notes. All questions about procedure should be addressed to her.

Peggy Tozer stressed the importance of outlining specific duties, length of office, how appointed, and structure of each special committee and of placing copies of this information in the Procedural Handbook.

Discussion followed concerning the fact that the position of Editor is not mentioned in the Constitution and Bylaws. There was no action taken but Chris Buder was complimented on her outstanding work. The matter was referred to the Constitution and Bylaws Committee for a recommendation.

Doris Lester led a discussion of an index to New Mexico Magazine. She asked if NMLA would want to consider publishing this index. Reception of the idea was enthusiastic and Crowell Dean was asked to get cost figures and feel for the legal aspects of copyright, etc., and present details at the fall Executive Board meeting.

Calla Ann Crepin reported that the new Library Development Committee will report to and make recommendations to the Executive Board at their meeting immediately following the Annual Spring Conference. They will include their work program and the direction their committee will take for the following year. This year the new Library Development Committee will have to

report to the September meeting of the Executive Board. She recommended the Board also have a November meeting next fall and the suggestion was approved by the Board.

Peggy Tozer spoke about the new Membership Committee, reiterating duties as outlined in the minutes of the First General Business meeting on April 14. A personal letter of welcome should be formulated by this committee. She asked for suggestions for the committee, stating that the treasurer should be an ex-officio member. This committee should be a steering committee and appoint many other committee members throughout the State.

Peggy then outlined the duties of the new Library Development Committee.

(Peggy – I do not have this. Please include dentalis if it is your desire.) JFD

Alma Daniels requested information for the proposed budget. Peggy responded that each chairman of a committee presents a proposed program and budget request at the fall Executive Board meeting.

Alan Clark asked about the relationship of the Division Chairmen and the new Library Development Committee. Calla Ann explained that the Library Development Committee acts only in an advisory capacity to the Executive Board and they make their recommendations to the Board.

Division chairman reported their desire to “go to work” immediately and the Board authorized them to do so. Mrs. Marti Riordan, trustee Division, announced that they are going to start action immediately. They plan to send a questionnaire to every trustee in the state and requested funds to be available immediately for postage. Jacqueline Goodfellow moved that Board members be authorized to make expenditures immediately for the mailing of materials to their constituents. The motion was seconded by Call Ann Crepin and passed by the Board.

All Division chairman will be asked to report to Mrs. Doris Cox, chairman of the new Library Development Committee on a form which will be provided by her committee.

The meeting adjourned at 11:15 am.

Respectfully submitted,

Jane F. Dodds, outgoing Secretary for
Mrs. _____nier, incoming Secretary