

NEW MEXICO LIBRARY ASSOCIATION
 Executive Board Meeting
 Espanola Public Library
 June 5, 1992

The meeting was called to order at 1:14 p.m. by President Drew Harrington. Drew distributed updated Executive Board directories to officers and chairs of divisions, round tables, and committees, and announced that changes and corrections should go to the Bylaws & Procedures Committee. Drew welcomed those attending the meeting. All present introduced themselves.

Members Present:

Bambi Adams	Mary Grathwol	Marilyn Reeves
Alison Almquist	Drew Harrington	Clara Rey
Richard Bell	Donna Hays	Joe Sabatini
Barbara Billey	Kay Krehbiel	Ellanie Sampson
Daryl Black	Ruth Krug	Allen Schwartz
John Brewster	George Marr	Elvira Segura-Langton
Laurie Chaney	Gary Mayhood	Jeanette Smith
Serena Douglas	David Null	George Wang
Kathy Flanary	Claire Odenheim	Carmen Ward
Jeanne Gonzales	Sylvia Ortiz	Stefanie Wittenbach

ANNOUNCEMENTS:

Drew announced that a Special Committee On Funding Roles of NMLA/New Mexico Library Foundation has been formed. Its charge is to define funding roles between the two sources more clearly. Members are: Kathy Flanary (Chair), Daryl Black, Kathryn Lopez, George Marr, and David Null.

There was no announcement on NMLA representatives to the White House Task Force.

Drew announced that the Corporation Commission does not require that an election for trustees for the New Mexico Library Foundation be held at this time. Nine trustees have been appointed to the New Mexico Library Foundation until an election which will be held after September: Alison Almquist, Daryl Black, James Dyke, Kathy Flanary, David Giltrow, Sidney Margolis, George Marr, Carol Myers, and Karen Watkins. Drew thanked the trustees present for taking on this responsibility.

Claire Odenheim announced that the El Paso Chapter of REFORMA, whose goals are similar to those of LUISA, is sponsoring a VII Breakfast with Patricia Glass Schuman on June 11 at 7:30 a.m. at the Westin Hotel ballroom in El Paso. Tickets are \$20.

OFFICER, NEWSLETTER EDITOR, AND STATE LIBRARIAN REPORTS

Secretary: Jeanette Smith entertained additions, corrections, and modifications to the minutes of the May 2 Executive Board meeting. Corrections included several misspellings of names and adding the word "Secretary" to p. 5, under Old Business: "It was suggested that the NMLA Secretary should become a notary as well." Jeanette moved and David Null seconded the motion

that the minutes be approved as corrected. The motion carried. Jeanette announced that NMLA stationery was available at the meeting.

Treasurer: David Null announced that his report was a preliminary report, and that he will distribute an end-of-year report in mid-July. He expects a profit of at least \$8000 from the Farmington conference. NMLA has about \$28,500 in two CD's and about \$5,700 in the scholarship fund. Next year David plans to invest an additional \$10,000, and is investigating other investment possibilities, perhaps mutual funds.

At this point in the meeting the Treasurer's report paused for a discussion item concerning NMLA's financial assistance to MLS programs. Allen Schwartz requested that NMLA fund five \$1000 scholarships to New Mexico MLS candidates taking advantage of the Emporia, Kansas, MLS program or other MLS programs offered in New Mexico, to begin in January 1993. David Null stated that the Association can afford to support this request. Also, funds from the Marion Dorroh Scholarship fund were not used this year, as the recipient was not able to attend library school. After further discussion, Elvira Segura-Langton moved and Laurie Chaney seconded the motion that NMLA support this scholarship endeavor in concept, with the monetary amount to be determined at a later time. The motion carried. It was suggested that the Education Committee formulate criteria and application procedures for these scholarships, as well as provide publicity.

The Treasurer's report continued with an examination of project expenses for each unit for 1992/93. Adjustments included adding \$4,400 to the Education Committee budget for student scholarships, adding \$500 to the Membership Committee budget for memberships cards and kits, adding \$100 each to the SYSL and Public Libraries divisions for Battle of the Books, and raising the portion of the Awards Committee budget for purchase of awards to \$500. Alison Almquist moved and Barbara Billey seconded the motion that the Board accept the budget. The motion carried. At this time the budget for 1992/93 project expenses is \$34,379.00 and the total NMLA budget is \$44,379.00. David will include the revised figures in his end-of-year report.

First Vice President: Alison Almquist submitted for Board approval the 1993 conference theme "Share the Vision: New Mexico Libraries Working Together." She believes that the theme will lend itself to a wide variety of speakers. The 70th anniversary of NMLA and the Centennial of New Mexico Highlands University in Las Vegas will be celebrated during the conference. Alison also presented proposed exhibit fees of \$225 for commercial exhibitors and \$125 for non-commercial and small vendor exhibit space. Unsecured table-top display space outside the exhibit area for non-profit library organizations will be free. Registration fees for NMLA members will be \$35.00 pre-registration and \$50.00 onsite registration for the entire conference, and \$25.00 pre-registration and \$30.00 on-site registration for daily attendance. Fees for non-NMLA members will be \$50.00 pre-registration and \$65.00 on-site registration for the entire conference, and \$25.00 pre-registration and \$30.00 on-site registration per day. Exhibit and registration fees are the same as those for last year. David Null moved and Elvira Segura-Langton seconded the motion that the conference theme and fees be accepted. The motion carried.

Second Vice President: Barbara Billey announced that the 1992 mini-conference is scheduled for Friday, October 9, at the NMSU-Grants campus. Fred Wilding-White has agreed to assist with local arrangements. The theme is "Serving New Mexico's Diverse People." Seven groups have submitted requests and budgets for programs.

ALA Councilor: No report.

Newsletter Editor: Stefanie Wittenbach reported that the post-conference Newsletter should be out in 2- 3 weeks. The deadline for the September Newsletter is July 12 rather than June 12. The September issue will be the pre-mini-conference issue. The Online Round Table is planning to do a series of articles on automation efforts around the state. David Null suggested that a membership form be included in the Newsletter and that recipients be encouraged to pass it on to non members. Names of new and perhaps renewing members could also be printed.

State Librarian: John Brewster reported for Karen Watkins. He thanked Karen McPheeters and the people in Farmington for the space for the successful State Library information exchange booth. The State Library automation project team is working diligently and has received approval from the Information Systems Council to proceed with an REP for an on-line catalog and circulation system. The State Library is busy and working with many libraries on their summer reading programs.

DISCUSSION ITEMS

Consideration of switching the responsibility for Annual Conference programs from Vice-Chairs to Chairs of Divisions and Round Tables, and have Vice-Chairs plan Mini-Conference programs:

Drew Harrington conducted a discussion of Alison Almquist's idea that program responsibilities be switched as stated above. During the transition, chairs and vice-chairs would work more closely together on programs, although the vice-chairs/chairs elect would have primary responsibility for annual conference programs two years in a row. During discussion Joe Sabatini determined that this would require a change to Article 14, Section 10 of the NMLA Bylaws and would have to be voted on by the general membership at the annual conference. Barbara Billey moved and Carmen Ward seconded the motion that the issue be referred to the Bylaws & Procedures Committee to change the responsibility of division and round table chairs and vice-chairs for conference and mini-conference programs, to identify sections of the bylaws to be changed, and to submit language to the Board for submission to the general membership for a bylaws change election. The motion carried by a show of hands, 6 aye, 4 nay. Later in the meeting it was determined that Carmen could not second the motion, and the Board gave unanimous consent that Alison Almquist's name be substituted as a second.

Battle of Books Group Needs a Treasury for Donated Funds: Drew Harrington conducted a discussion of Barbara King's request that NMLA provide a treasury for these funds. The funds currently total about \$1000. After discussion Barbara Billey moved and Laurie Chaney seconded the motion that NMLA serve as fiscal agent for Battle of the Books. The motion carried.

DIVISION REPORTS

College, University, and Special Libraries: Carmen Ward reported for Jennifer Minter that CUS plans to conduct an information exchange survey and is co-sponsoring a workshop in October on networking with the Educational Technology and Online round tables.

Public Libraries: Clara Rey reported that the division is sponsoring a program at the mini-conference entitled "On the Outside Looking In" about patron illiteracy presented by Pat Boyd. The program is co-sponsored by the Library Instruction Round Table. The division will also host

a mid- year program on problem patrons presented by Becky Schreiber, and will do a mailing before that presentation to get a better focus on what kind of problems are being faced.

School & Youth Services: Serena Douglas reported that several SYSL sub-committees will be meeting in the next couple of weeks. Board members are welcome to attend. The division plans to sponsor a mini-conference workshop on acquiring legislative funding for New Mexico public school libraries. Randy Gaylor is continuing to work with the division on funding and standards issues. Louise Conner from the Colorado Department of Education has requested a mailing list of school library personnel. Serena thanked NMLA and Karen Watkins for their support of the division's letter to the Albuquerque Public Schools regarding cuts in school library staff funding, and she read the letter to the Board. She suggested that a standard letter might be sent to school districts; however, Drew suggested that letters tailored to each situation would have more impact. Joe Sabatini requested that it be reflected in the record that the Board has supported the efforts of the NMLA President and SYSL and continues to authorize them to respond to local situations. Serena will write an article for the Newsletter showing support for all school library personnel. Later in the meeting regarding the Colorado request for a mailing list, John Brewster offered to have the State Library send the requested list rather than NMLA. Drew will check with the Lindseys on how to deal with requests for mailing lists, and will put the issue on the agenda for the September meeting.

ROUND TABLE REPORTS

Documents: Laurie Chaney reported that the round table will host an American Indian Statistics workshop at the mini-conference, focusing on 1990 Census information. An article on Dr. Seavey's presentation at the annual conference has been submitted to the Newsletter, and preparation of the next Hot Docs list is underway for the Hitchhiker. The round table has the text for radio public service announcements promoting government information and libraries, and radio stations in the state will be contacted this summer.

Educational Technology: Kathy Flanary reported that the round table will co-sponsor a workshop on networking with the Online Round Table, and plans to do two workshops (one at the mini-conference) on beginning HyperCard.

Library Instruction: No report.

Local and Regional History: No report.

LUISA: Elvira Segura-Langton reported that the mini-conference presentation co-sponsored by LUISA and the Native American Round Table will consist of a panel comprised of two Native American and two Hispanic American members who will discuss misrepresentation of Spanish-Native American encounters since Columbus' day. The controversial video "Gathering Up Again: Fiesta in Santa Fe" will serve as a springboard for the discussion. Press releases have been sent to the Newsletter and/or the Hitchhiker on the following topics: Anita Estrella has volunteered to organize a LUISA newsletter, an informal gathering of "Luisistas" is planned for the mini-conference, and Elvira requests that Spanish words or phrases used in libraries be sent to her for inclusion in a forthcoming publication of Spanish library terms.

Native American Libraries: Jeanne Gonzales referred to the round table's co-sponsorship of the presentation mentioned above. Articles addressing issues unique to tribal libraries will be

submitted to the Newsletter. The round table will encourage New Mexico Indian Libraries not listed in the New Mexico Library Directory to submit their names for addition to the directory.

Online Round Table: Ruth Krug reported for Valerie Horton that the round table is not planning a program for the mini-conference, but is co-sponsoring a workshop on networking in Las Cruces on October 24 with CUS and the Educational Technology Round Table. The round table is preparing a series of articles for the Newsletter on automation in different types of libraries.

Technical Services: Gary Mayhood and his vice-chair have compiled a list of people who attended the initial round table meeting, and plan to conduct a survey of their needs, wants, and desires for future programs. Gary plans to appoint a bylaws committee and present a set of bylaws at the next annual conference. The round table plans to sponsor a program at the mini-conference.

Trustees and Friends: No report.

Before the committee reports were given, the Educational Technology Round Table budget was discussed. \$800 was budgeted for a separate workshop. David Null moved and Alison Almquist seconded the motion that \$800 be added to the Educational Technology budget, bringing the total budget to \$45,179.00. The motion carried.

COMMITTEE REPORTS

Awards: Drew announced that Erna Wentland is unable to serve as chair of this committee, and that Mary Grathwol has agreed to serve. Although she had no report, Mary led a discussion of the issue of second-tier awards and awards for volunteers. Drew suggested that the Awards Committee rethink the categories of awards, and not make volunteers eligible for awards that would normally be given to librarians, a sensitive issue in these times of cuts in library funding. Serena Douglas suggested that a Library Aide of the Year award be considered. Drew commended the Awards Committee for its bold and brave work last year and emphasized that the discussion was not a criticism of its work. Joe Sabatini suggested that the committee fine-tune and build on its experience with awards. Drew reminded the group that it had been decided at the last meeting that the Awards Committee would supply the Public Relations Committee with the appropriate information and photos to coordinate publicity for award winners.

Bylaws: Joe Sabatini reported for Cheryl Wilson. He announced that changes to directory pages should be given to him to forward to Cheryl. The committee will meet in August. Cheryl plans to distribute the new Blue Books at the September Board meeting. Joe suggested that Gary Mayhood check with Cheryl for language for the bylaws for the new Technical Services Round Table.

Conference Site: Sylvia Ortiz reported that the committee has met informally and has come to the consensus that it is time to return the annual conference to either Santa Fe or Albuquerque. The committee is working toward that end.

Education: Allen Schwartz reported for Kathryn Lopez that the committee's tasks for the year include the following: Develop application criteria for new scholarships being offered by NMLA. Increase publicity for the small education and job enrichment grants. Work closely with those involved in the CEU program and the library science program being coordinated through

the State Library. Accept applications, process them and award mini-grants and scholarships. The following people have agreed to be on the Continuing Education Advisory Committee: Marilyn Reeves (Española Public Library), James Miller (Ruidoso Study Campus of Eastern New Mexico University), Judy Pence (Albuquerque Journal librarian), Kathryn Lopez (Alameda Junior High School librarian, Santa Fe), and Allen Schwartz (State Library Continuing Education Coordinator). Drew will call Kathryn to tell her about the change in the Education Committee's budget. Allen agreed to work with the committee on application procedures for the new MLS scholarships.

Legislation & Intellectual Freedom: No report.

Library Development: Marilyn Reeves proposed that the goals of the new Technical Services Round Table be adopted as an amendment to the work program adopted in Farmington. The goals are: Organize structure by appointing a bylaws committee and present a set of bylaws at the next conference. Plan programs and workshops that foster professional growth for all technical services librarians and staff by conducting a survey of initial members as to ideas, needs, and interests in all areas of technical services and planning a program for the mini-conference. Explore possible affiliation with ALA-ALCTS by 1994, Promote the round table throughout the state to increase membership by developing a publicity campaign. After discussion, Elvira Segura-Langton moved and Kathy Flanary seconded the motion that the work program be amended to include the goals for the Technical Services Round Table. The motion carried. The committee (including all vice-chairs) will meet on August 21 at 1:00 p.m. at the Espanola Public Library to review the accomplishments of the divisions and round tables in carrying out the 1992-93 work program. A report will be presented at the Board meeting in September. Additionally, the committee will begin to formulate goals, objectives, and a proposed work program for 1993-94. Marilyn also led a discussion of the proposal by the Legislation & Intellectual Freedom Committee that since their calendar tells them what to do they no longer wish to prepare goals and a work program. Currently they are the only committee to have to prepare goals and a work program. This led to a discussion of the L & IFC proposal in particular and committee goals in general. If some committees prepare goals and a work program, should they have voting status on the Board? What is the difference between committees' defined duties and goals? Drew suggested that L & IFC not be required to submit goals and a work program this year, and that the issue of goals and work goals for committees in general be put on the agenda at the next Board meeting. The Library Development Committee will also discuss the issue.

Local Arrangements: George Wang welcomed NMLA to Las Vegas, and noted that 1993 is the Centennial of New Mexico Highlands University. A number of major conference facilities on campus have been reserved free of charge. This will be the first NMLA conference in Las Vegas. A local arrangements meeting has been scheduled for June 19. Both chambers of commerce in Las Vegas have shown great enthusiasm.

Membership: Joe Sabatini reported that there are 544 personal members and 21 institutional members as of June 3, 1992, for a total of 565. When the committee met on May 28, several suggestions were considered, most of them mentioned in the previous budget discussion, such as sending each new and renewing member a membership kit. Division and round table chairs are encouraged to submit text relating to why people should join your division or round table. The membership brochure will be redesigned. The committee will work with Stefanie Wittenbach in putting membership forms in the Newsletter along with a note to pass the Newsletter along to

non-members. Stefanie suggested running the membership form in the Newsletter twice a year. Drew agreed with this proposal. George Marr suggested raising the exhibit fees to include membership. Daryl Black complimented Joe and the committee because membership has increased or remained stable during bad economic times. The Board gave Joe a round of applause.

Nominations & Elections: Daryl Black and the committee have conferred on possible nominees for the positions of Treasurer and Second Vice President to be elected at the beginning of 1993.

The election will be conducted earlier this year due to the earlier annual conference. Those interested in these positions should contact her. She will try to submit candidate biographies and photos to the Newsletter before the election.

Public Relations: Daryl Black reported that the committee will meet in July. Daryl will teach a three hour portion of a Library Science course at Northern New Mexico Community College on public relations as part of her Right To Know obligation. She may also present a workshop on public relations at New Mexico State University.

OTHER REPORTS

Liaison to the New Mexico Coalition for Literacy: No report.

Special Committee on Automation & Networking: Allen Schwartz reported that the committee did not meet, and there are no further developments.

Special Committee on a Permanent Executive Director: John Brewster announced that there was no report. The committee's next meeting is planned for late July.

Special Committee on a New Mexico Library Foundation: George Marr reported that the names of the nine trustees have been turned over to the President for appointment. This month the incorporation paper will be filed with the State of New Mexico Corporation Commission and with the IRS to secure a federal identification number. The committee and trustees will meet in Santa Fe the week of June 2 for the election of officers, bank selection, a post office box, stationery, initial marketing plan and other business. The committee now holds about \$4,000 in cash, checks, and pledges. Those who contribute this year will receive a certificate. Drew expressed her thanks to George, and the Board gave him a round of applause.

OLD BUSINESS

Daryl Black reminded the Board that the chairs of divisions and round tables and officers need to turn in their notarized affidavits for the Corporation Commission. Jeanette Smith will look into becoming a notary.

Daryl announced that Ben Wakashige is working on getting a suite for the Association at ALA. Daryl also asked for volunteer runners for the NMLA relay team at ALA. Drew Harrington, David Null, and Mary Grathwol volunteered, and Roger Steeb's name was also suggested.

Sylvia Ortiz questioned the small amount of proceeds from the Silent Auction. The final total is not in yet.

Joe Sabatini noted that the first NMLA conference in Las Vegas was held in 1950. The 1993 conference will be the second.

NEW BUSINESS

George Marr suggested that NMLA sell ads in its membership directory. He will bring samples from other professional societies to the next meeting, when this topic will be on the agenda.

FINAL ANNOUNCEMENTS

Drew read a letter of thanks for the KIDSERVICE resolutions from Alice King, and a thank you note from Mary T. Hudson, the recipient of an Education Grant. Both letters were forwarded to her by Daryl Black. It was suggested that they be printed in the Newsletter.

Daryl Black suggested that a press release form announcing attendance at conferences be prepared for release to local newspapers, which will be more likely to print such information than large city newspapers.

Allen Schwartz thanked Marilyn Reeves for hosting the Board at her library. Marilyn received a round of applause.

Barbara Billey highly recommended the book *The Broken Circle* by Rodney Barker, a Santa Fe author.

Marilyn Reeves invited the Board to dinner at her house.

Jeanette Smith reminded the Board to turn in six copies of their reports.

Daryl Black announced that she had photos from the banquet in Farmington.

Kathy Flanary moved and Alison Almquist seconded the motion to adjourn. The meeting adjourned at 5:01 p.m.

Respectfully submitted,

Jeanette Smith
Secretary